



Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
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4 September 2019

NOTICE OF MEETING

A meeting of the **OBAN LORN & THE ISLES AREA COMMITTEE** will be held in the **MCCAIG SUITE, CORRAN HALLS, OBAN** on **WEDNESDAY, 11 SEPTEMBER 2019** at **10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Oban, Lorn and the Isles Area Committee 12 June 2019 (Pages 3 - 12)
 - (b) Oban, Lorn and the Isles Area Community Planning Group 14 August 2019 (Pages 13 - 18)
- 4. PUBLIC QUESTION TIME**
- 5. REVIEW OF MULL TRAFFIC REGULATION ORDER** (Pages 19 - 24)

Report by Executive Director with responsibility for Legal and Regulatory Services and Monitoring Officer and Executive Director with responsibility for Roads and Infrastructure Services
- 6. PERFORMANCE REVIEW - AREA SCORECARD** (Pages 25 - 50)

Report by Executive Director with responsibility for Customer Support Services
- 7. OBAN HARBOUR MANAGEMENT GROUP - OBAN BAY**

Verbal update by Executive Director with responsibility for Roads and Infrastructure Services

8. **ROADS AND AMENITIES REVENUE AND CAPITAL UPDATE** (Pages 51 - 54)
Report by Executive Director with responsibility for Roads and Infrastructure Services
 9. **MOSSFIELD STADIUM UPGRADE PROPOSALS - NEXT STEPS** (Pages 55 - 58)
Report by Executive Director with responsibility for Roads and Infrastructure Services
 10. **MONITORING OF SUPPORTING COMMUNITIES FUND 2018/19** (Pages 59 - 68)
Report by Chief Executive
 11. **OBAN, LORN AND THE ISLES FESTIVE LIGHTING - ALLOCATION OF REMAINING FUNDS** (Pages 69 - 72)
Report by Executive Director with responsibility for Roads and Infrastructure Services
 12. **OBAN: A UNIVERSITY TOWN UPDATE** (Pages 73 - 78)
Report by Executive Director with responsibility for Development and Economic Growth
 13. **OBAN STRATEGIC DEVELOPMENT FRAMEWORK**
Report by Executive Director with responsibility for Development and Economic Growth (to follow)
 14. **RECYCLING PERFORMANCE** (Pages 79 - 84)
Report by Executive Director with responsibility for Roads and Infrastructure Services
 15. **MACDOUGALL PLACE SHELTERED HOUSING, MULL** (Pages 85 - 88)
Report by Head of Financial Services
- REPORTS FOR NOTING**
16. **DRAFT OBAN, LORN AND THE ISLES AREA COMMITTEE WORKPLAN** (Pages 89 - 94)

Oban Lorn & The Isles Area Committee

Councillor Mary-Jean Devon	Councillor Kieron Green
Councillor Jim Lynch	Councillor Roderick McCuish
Councillor Sir Jamie McGrigor (Vice-Chair)	
Councillor Julie McKenzie	Councillor Elaine Robertson (Chair)
Councillor Andrew Vennard	

Contact: Stuart McLean, Area Committee Manager - 01436 658717

MINUTES of MEETING of OBAN LORN & THE ISLES AREA COMMITTEE held in the CORRAN HALLS, OBAN on WEDNESDAY, 12 JUNE 2019

Present: Councillor Elaine Robertson (Chair)

Councillor Mary-Jean Devon	Councillor Sir Jamie McGrigor
Councillor Kieron Green	Councillor Julie McKenzie
Councillor Jim Lynch	Councillor Andrew Vennard

Attending: Jim Smith, Head of Roads and Amenity Services
 Hugh O'Neill, Networks and Standards Manager
 Stuart McLean, Area Committee Manger
 Stuart Watson, Traffic and Development Manager
 Simon Easton, Education Manager
 John Gordon, CHORD Programme Manager
 Lissa Brackley, Administrative Officer

At the commencement of the meeting the Chair welcomed everyone and introductions were made.

The Chair welcomed Councillor Julie McKenzie back to the Area Committee after a period of absence.

1. APOLOGIES

Apologies for absence were intimated by Councillor Roddy McCuish.

The Oban, Lorn and the Isles Area Committee expressed condolences to Carol Kelly on the sad passing of her husband, former Councillor Danny Kelly.

2. DEPUTATIONS

The Area Committee Manager intimated that as per standing order 8.1.2, the order in which business is considered at meetings that two deputation requests had been received from Tobermory Harbour and a joint request from Iona Community Council, Mull Community Council and Mull and Iona Community Council, relating to item 5. Mull off Street Traffic Regulation Order of the agenda.

The Area Committee Manager stated that as this relates to a Traffic Regulation Order the Executive Director of Customer Services must advise that members of the public should not be permitted to make any statements and/or question the Area Committee concerning the content of the afore-mentioned report as permitting this would expose the council to legal challenge as it would undermine the procedure as prescribed by statute, that is followed in respect of an order made under sections 32, 35, 35A and 35C of the Road Traffic Regulation Act 1984.

The Area Committee Manager further advised Elected Members that it would not be appropriate to consider or respond to any questions that may arise during Public and Councillor Question time regarding the report.

The Oban, Lorn and the Isles Area Committee accepted the advice given by the Executive Director of Customer Services and rejected the deputation requests.

3. DECLARATIONS OF INTEREST

No declarations of interest were intimated.

4. MINUTES

(a) Oban, Lorn and the Isles Area Committee 13th March 2019

The minute of the Oban, Lorn and the Isles Area Committee held on the 13th March 2019 was approved as a correct record.

(b) Oban, Lorn and the Isles Special Area Committee 10th April 2019

The minute of the Oban, Lorn and the Isles Area Committee held on the 10th April 2019 was approved as a correct record.

(c) Oban Common Good Fund 26th March 2019

The minute of the Oban Common Good Fund held on the 26th March 2019 was noted.

(d) Oban, Lorn and the Isles Area Community Planning Group 8th May 2019

The minute of the Oban, Lorn and the Isles Community Planning Group held on 8th May 2019 was noted.

Before moving into Public and Councillor Question time the Area Committee Manager reiterated the Executive Director of Customer Services advice that it would not be appropriate to consider or respond to any questions that may arise during this agenda item as regarding the Mull Off-Street Traffic Regulation Order.

5. PUBLIC AND COUNCILLOR QUESTION TIME

At the commencement of Public and Councillor Question time a petition was submitted on behalf of Mull Community Council regarding the Mull Off-Street Traffic Regulation Order. The Chair accepted the petition advising that as it had been received after the closure of the public consultation the petition would not be referred to at the meeting and would be filed for future reference.

1. Moray Finch asked the Area Committee if they would consider referring the Mull Off-Street Traffic Regulation Order for consideration via hearing.

The Area Committee Manager reminded the Area Committee that it would not be prudent to respond to questions on this matter but advised the Committee that referring the matter to a discretionary hearing was within their powers.

2. Mhairi Killin, Iona Business Forum, raised concerns around the reducing number of tourists over the past two years and identified that there had been a shift in the type of traveller with most now being independent travellers. Ms Killin further asked what support Argyll and Bute Council would provide to mitigate against the reduction in tourists.

The Area Committee noted the concerns raised.

3. Shiona Ruheman, Iona Community Council, sought clarification on whether any matter affecting islands, should involve a statutory body consultation.

The Chair confirmed that Argyll and Bute Council do and will continue to consult with communities and any failure to do so would be addressed.

4. Iain Nicoll asked the Committee whether the Mull Rally would be able to take place as normal.

The Chair responded that she couldn't think of a reason why Mull Rally would not continue to operate as normal.

5. Brian Swinbanks asked the Area Committee to confirm that access would be permitted on an ongoing basis to the harbours on Mull.

The Chair informed the meeting that there was no suggestion to impeding access to the harbours and further information on this would be presented at item 7, Craignure Pier – STAG Report, of the agenda.

6. Richard Payne asked the Area Committee when the electric car charging point at Ledaig Car Park would be fixed.

The Area Committee Manager informed Mr Payne that he would request a response from the responsible officer and respond back to Mr Payne if he provided his contact details at the end of the meeting.

7. Elizabeth Ferguson asked each Member of the Oban, Lorn and the Isles Area Committee what they would do differently in order to sustain island life.

Councillor Robertson noted the importance of recognising the uniqueness of island life and that members regularly visit islands.

Councillor Devon responded that she hoped that everyone attending would be able to see first-hand how the committee process works and that Elected Members do take on board what communities say and use this to challenge officers.

Councillor McGrigor noted the importance of change and that more account should be taken of local bio-diversity and improving things for future generations. He highlighted the importance of treating the needs of each island on an individual basis.

Councillor McKenzie noted the strength of feeling that had been shown at the meeting on local matters and that island communities would turn out in force to address matters that affect them. She felt the current level of consultation and engagement by the Council, in its widest sense, was inadequate and that local communities should be listened to more. She also noted the importance of the Community Empowerment Act and that no one should be disadvantaged due to living on an island.

Councillor Lynch acknowledged that there was currently a lack of trust by the community and that this requires to be addressed through better levels of communication and improved engagement.

Councillor Green acknowledged that every island is different and although he doesn't have a deep understanding of island life he appreciated the issues being faced by island communities within Argyll and Bute.

Councillor Vennard stated that new ways of communication need to be looked at and that this is something he would like to be involved in.

Councillor McKenzie believed that the Council was overly prescriptive and would like to look at how to tip the balance, adding that the Area Committees was a good place to start addressing this.

The Chair concluded this item by thanking Ms Ferguson for her question and noted the importance of building trust and the challenges faced by island living.

8. Neil MacIntyre expressed concerns over the lack of a paper being submitted to the Area Committee for consideration in regards to item 12. Oban Strategic Framework.

The Chair informed Mr MacIntyre that a verbal progress update would be heard at the aforementioned agenda item.

9. Mr Kirkwood addressed the Committee and asked them to consider and reflect on the following in regards to policy delivery on Mull before making decisions:

- The individual expertise of the officers and respecting the views of the communities as they know their own areas.
- Scales of participation in context of policy.
- Bio diversity, in relation to eco systems, as there is a need for all parts of an island to work together.

10. Neil McKay, Oban Tourism Alliance, asked the Area Committee if they could guarantee improvements at Mossfield Park would go ahead in the next 12 months and noted that work undertaken to date had been routine maintenance and not the improvement works promised.

The Chair informed Mr McKay that whilst no guarantees could be given at this precise moment the question would be put to an appropriate officers and a full response given in due course. Mr McKay was invited to attend the next Business Day of the Oban, Lorne and the Isles Area Committee to discuss the issue further on 14 August 2019

Councillor McKenzie congratulated Mr McKay and Oban Live on another successful event and highlighted the importance of the event to the local economy, this sentiment was echoed by all Members of the Area Committee.

11. Billy McClymont ask the Area Committee to clarify what they considered to be a life line service.

Councillor Devon responded that she was not sure her colleagues totally understood the challenges of island life and having to pay more for the same service.

Councillor Lynch responded that it was important to engage with people who live on islands as they know how best to address the challenges of island life.

Councillor Green responded that the classification of a life line service would depend on the specific community needs and referenced the bridge to the Island of Seil as one such example.

12. Shiona Ruhemann raised concerns around the lack of consultation in matters that affect communities and asked whether the Area Committee would look into the legal position regarding consultation processes.

The Chair acknowledged this request and that it would be investigated.

13. Mhairi Killin asked whether the Area Committee were aware that every time the Iona retained fire service were called out a full team and engine were also mobilised from Tobermory and it was vital that these services were supported.

The Chair responded that as far as she was aware the Council had a statutory obligation to ensure free and clear passage for blue light services and asked the Head of Roads and Amenities Services to confirm this. Mr Smith confirmed that blue light services have the continued support of the Council and that the Council works with them to ensure ease of passage.

14. A member of the public asked how many Area Committee meetings in the last 12 months had been held on Islands.

The Chair responded that the Oban, Lorn and the Isles Area Committee met on Mull in September 2018. She acknowledged that today's meeting had not been held in Mull to allow for officer attendance and a subsequent meeting that Elected Members had to attend.

Councillor McKenzie informed the Area Committee that she had always championed the case for live streaming of Council meetings to make them more accessible for remote communities.

15. Mr Brian Swinbanks asked if the Committee recognised the binary benefit that Tobermoray Harbour Association brings to Mull, specifically its £300-£400k annual spend and the associated £3m spend by visitors.

Councillor Robertson thanked Mr Swinbanks for his question.

6. MULL OFF-STREET TRAFFIC REGULATION ORDER

The Committee gave consideration to a report on the progress of a Traffic Regulation Order to promote changes to parking tariffs and to introduce charging in existing free car parks controlled by Argyll and Bute Council.

The Committee held a robust discussion around the proposed Traffic Regulation Order and how this may affect residents and tourists on the Isle of Mull.

Motion

The Oban, Lorn and the Isles Area Committee:

1. Agrees to progress the Mull TRO summarised in paragraph 4.5.1 of the report by the Executive Director of Development and Infrastructure, subject to the following amendments:
 - a. Offer a 12 month parking permit for residents of Iona at the rate of 20% of the Council's standard annual permit charge (currently £475 with 20% equating to £95) for use at Fionnphort off street car park as shown on drawing number T460 of Appendix 1;
 - b. Offer a 12 month 'sail and park' permit to everyone at 20% of the full price when paid annually (currently £475 with 20% equating to £95) for use at the long stay Craignure car park as shown on drawing number T463 of Appendix 1;
 - c. The Fionnphort Resident Parking Permit will also be valid at Craignure car park;
 - d. The period of charging will be Monday to Saturday 9am – 6pm and Sunday 1pm-6pm.
2. Further agrees:
 - a. To protect against displacement, an on-street TRO for Tobermory Main Street will be progressed as quickly as possible, with the initial consultation process commencing in Autumn 2019;
 - b. To progress a TRO for coach charging at Ledaig, Tobermory, charged after two hours, on the same basis as car charging for the remainder of the car park (service buses not included). The initial consultation process will commence in Autumn 2019;
 - c. To maintain access within Ledaig car park for marine based activities and businesses for loading and unloading.
 - d. To progress a TRO for coach charging at the off-street car park in Fionnphort, with a £15 standing charge, with the initial consultation process commencing in Autumn 2019.
3. Notes that a weekly ticket can be purchased for £30;
4. Notes that a review will be undertaken within two years.
5. Notes that the Scottish Government did not implement the Island Community Impact Assessment in October 2018 as expected and that, to respect the intent of

the Act, the Council has carried out a further Equalities and Socio-Economic Impact Assessment, attached at Appendix 5, specifically on this TRO to consider and evidence the impact on the affected island communities of Mull, Iona and Ulva.

Moved by Councillor Robertson, seconded by Councillor McGrigor.

The Chair ruled, and the Area Committee agreed, to adjourn the meeting at 12.50 pm to allow Members of the Committee time to prepare a competent Amendment.

The Committee reconvened at 1.15 pm.

Amendment

The Oban, Lorn and the Isles Area Committee:

1. Note that Argyll and Bute Council agreed in February 2018 that a number of Traffic Regulation Orders would be progressed, of which Elected Members were unaware of the potential adverse impacts on our communities like Mull and Iona.
2. Note that it is clear from the numerous representations received that the local community feel the concerns they had raised had not been fully explored, addressed or acknowledged.
3. Note the Traffic Regulation Order had the potential to do long term detrimental damage to the Islands' community and economy.
4. Therefore the Committee agrees that the Traffic Regulation Order should not be approved and rejected in its entirety and that any future Traffic Regulation Order would involve an Islands Community Impact Assessment under the terms of Island Act (Scotland).

Moved by Councillor Devon, seconded by Councillor Lynch

The requisite number of members required the vote to be taken by calling the roll, and members voted as follows:-

Motion

Councillor Green
Councillor McGrigor
Councillor Robertson
Councillor Vennard

Amendment

Councillor Devon
Councillor Lynch
Councillor McKenzie

Decision

The Motion was carried by 4 voted to 3 and the Oban, Lorn and the Isles Area Committee resolved accordingly.

(Ref: Report by Executive Director of Development and Infrastructure dated February 2019, submitted)

The Chair ruled and the Committee agreed to take the agenda items out of sequence to facilitate officer commitments. The following items are minuted as they were taken at the meeting.

7. CRAIGNURE PIER - STAG REPORT

The Committee gave consideration to a report that offered an overview of the STAG report findings which had been completed by the consultant Mott MacDonald.

Decision

The Oban, Lorn and the Isles Area Committee agreed:-

1. Officers engage with the local community and partners (Transport Scotland, CMAL and Calmac) to discuss the findings of the STAG report.
2. Officers make arrangements to move the process onto the next stage i.e to produce the outline business case for both interim and long-term options.
3. All related decisions of the Area Committee be considered by the Harbour Board and;
4. To write to CMal in support of the Communities wish to commission smaller vessels and the introduction a more frequent sailings timetable which would better support existing infrastructure both in Oban and Mull.

(Ref: Report by Executive Director of Development and Infrastructure dated 27 May 2019, submitted)

8. PRIMARY SCHOOL REPORT 2018/19- OBAN, LORN AND THE ISLES

The Committee gave consideration to a progress and statistical update report on the Primary Schools in Oban, Lorn and the Isles for the 2018/2019 session.

The Committee held a discussion with the Education Manger around school attainment figures, clothing grants, school meals, early years, health and wellbeing and individual school updates all of which were referenced within the report.

Decision

The Oban, Lorn and the Isles Area Committee:-

1. Considered and noted the contents of the report and;
2. Thanked the Education Manager for his attendance and the quality of the comprehensive report.

(Ref: Report by Head of Education: Lifelong Learning and Support dated 12 June 2019, submitted)

9. OBAN STRATEGIC FRAMEWORK

The CHORD Programme Manager provided a verbal update on progress made regarding the Oban Strategic Framework (OSF). Mr Gordon confirmed that OSF was not a definitive list of projects but a collaborative land use and spatial framework that would ensure future development is undertaken in a sustainable and co-ordinated manner to minimise the risk for conflict and maximise return on investment.

Mr Gordon added that it would also be used as supplementary planning guidance and would be fully integrated with all existing transformation projects in the Oban, Lorn and the Isles Area.

Decision

The Oban, Lorn and the Isles Area Committee:-

1. Noted the contents of the verbal update and;
2. Noted a full progress update report would be submitted to the September 2019 Oban, Lorn and the Isles Area Committee.

(Ref: Verbal update and handout by CHORD Programme Manager, dated 12 June 2019, submitted)

10. PERFORMANCE REVIEW - AREA SCORECARD

The Committee gave consideration to a report which presented the Area Report and Scorecard for Financial Quarter 4 2018/19 (January-March 2019) which illustrated the agreed performance measures.

Decision

The Oban, Lorn and the Isles Area Committee:-

1. Noted the performance presented on the scorecard and supporting commentary.
2. Agreed that upon receipt of the Quarterly Performance Report the Area Committee contact either the Performance Management and Improvement Officer or the Responsible Named Officer with any queries and;
3. Noted that work was ongoing and to respond to the Performance Management and Improvement Officer with requests or comments regarding the layout and format of the Report and Scorecard.

(Ref: Report by Performance and Improvement Officer dated 12 June 2019, submitted).

11. LOCALITY PLANNING GROUP OPTION APPRAISAL OCTOBER 2018

The Committee gave consideration to a report that highlighted the new four model Locality Planning Group Arrangement and the requirement for elected member representation to the Oban, Lorn and the Isles Locality Planning Group.

The Committee held a discussion around the importance of Elected Member representation on the Locality Planning Group and that the whole of Oban, Lorn and the Isles be fairly represented.

Decision

The Oban, Lorn and the Isles Area Committee:-

1. Considered and noted the contents of the report and;
2. Agreed that Councillor Julie McKenzie be the elected member representative on the Oban, Lorn and the Isles Locality Planning Group.

(Ref: Report by Associate Director of Public Health dated 12 June 2019, submitted)

12. ENGAGEMENT FRAMEWORK AND PUBLIC INVOLVEMENT

The Committee gave consideration to a report summarising the development of the Engagement Framework and its approval by the IJB, the structures that had been developed to fit under this framework and how these interact within the Framework.

Decision

The Oban, Lorn and the Isles Area Committee noted the contents of the report.

(Ref: Report by Health and Social Care Partnership dated 12 June 2019, submitted)

13. PROPERTY UPDATE

The Committee gave consideration to a report which provided an update on property development and estates projects that were ongoing in the Oban, Lorn and the Isles area.

Decision

The Oban, Lorn and the Isles Area Committee noted the contents of the report.

(Ref: Report by Property Development Manager dated 14 May 2019, submitted)

14. OBAN, LORN AND THE ISLES AREA COMMITTEE WORKPLAN

The Committee considered the Oban, Lorn and the Isles workplan for June 2019 to June 2020 inclusive.

Decision

The Oban, Lorn and the Isles Area Committee noted the Oban, Lorn and the Isles workplan.

(Ref: Oban, Lorn and the Isles Workplan dated 12 June 2019, submitted)

At the conclusion of the meeting the Area Committee expressed thanks to Charles Reppke, Head of Governance and Law for all his assistance and hard work over the years and wished him well for his retirement.

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held in
the MCCAIG SUITE, CORRAN HALLS, OBAN
on WEDNESDAY, 14 AUGUST 2019**

Present: John Fleming, Avich & Kilchrenan Community Council (Chair)
Eleanor McKinnon, Project Manager, Rockfield Community Trust
Councillor Elaine Robertson (Vice-Chair)
Councillor Andrew Vennard
Samantha Somers, Community Planning Officer, Argyll & Bute Council
Laura MacDonald - Community Development Officer, Argyll & Bute Council
Iona McPhail, Regional Manager, Argyll Community Housing Association
Inspector Mark Stephen, Police Scotland
Melissa Stewart, Area Governance Officer, Argyll & Bute Council
Maggie Clark - Health Improvement Lead, Argyll & Bute HSCP (Skype)
John Sweeney Scottish Fire and Rescue Service

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made:

Apologies for absence were intimated by:

Councillor Roderick McCuish;
Councillor Mary Jean Devon;
Councillor Sir Jamie McGrigor;
Councillor Jim Lynch;
Morven Gemmill, Locality Manager, Health and Social Care Partnership;
Morag MacLean, North Argyll Carers; and
Maureen Evans, Youth Worker, Argyll and Bute Council.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) Oban, Lorn and the Isles Community Planning Group - Wednesday, 8 May 2019

The minute of the Oban, Lorn and the Isles Area Community Planning Group meeting held on Wednesday 8 May 2019 was approved as a correct record.

The Group noted that there was an action to invite Oban Hospice to attend the meeting but as they had been unable to send a representative they would be invited to a future meeting.

4. PARTNERS UPDATE

(a) Health and Wellbeing Annual Report

The Argyll and Bute Health and Social Care Partnership's Annual Report 2018-2019 on Health and Wellbeing in Argyll and Bute was before the Group for noting.

Members were also made aware that that Kirsty McLuckie was now in post as the new coordinator.

Decision

The Oban, Lorn and the Isles Area Community Planning Group;

1. noted the contents of the report; and
2. thanked Alison McGrory for her hard work and great support to the area.

(Reference: Report by Alison McGrory - Health Improvement Principal, HSCP dated 14 August 2019, submitted)

18:41- At this point in the meeting the Health Improvement Lead, Argyll & Bute HSCP left and took no further part in the meeting

Police Scotland

Inspector Mark Stephen highlighted to the Group that reported antisocial behaviour and common assaults were low for the current quarter setting the levels at a 5 year low for Oban despite the town being at its busiest. This was aided by local license premises who had established their own forum called Pub Watch which Police Scotland attend and work closely with along with the licensing team from Dumbarton.

Members heard how a summer safety campaign was launched with the Neighbourhood Rural Watch as part of a multi-agency approach which had a focus on fraud prevention in the rural community. The Royal Bank of Scotland employed a Fraud Prevention Officer who, working in conjunction with Youth Engagement Officer, would train Police Scotland Youth Volunteers (PSYV) to deliver the program aimed at raising awareness to people in rural areas about fraud prevention (in particular against online fraud) and gave advice on online safety. Confirmation was sought and received by the Group that it is encouraged that the public report all cases of fraud to Police Scotland so that they can input data into the intelligence system to help create a national picture of reported incidents.

Members were made aware of a New Driver project to be run in conjunction with the Scottish Fire and Rescue Service at Oban fire station aimed at 17-25 year olds who have recently passed their driving test.

The Group noted that the new Divisional Commander was in post and engaging well with Police Officers and the public.

Discussion focused on the impact of road closures from Road Traffic Collisions (RTCs) on other road users and what could be done to put information into the public domain to help explain the reasoning behind the timescales involved. It was agreed that comments would be passed on to Gillian Gardiner of the Road Policing Unit to progress.

19:05 At this point in the meeting Inspector Stephen left and took no further part in the meeting.

Scottish Fire and Rescue Service

John Sweeney updated the Group on current statistics which included an increase in the numbers of deliberate and grass fires though this had also been affected by the very dry conditions for the time of year and that there is a focus on approaching high risk properties in relation to smoke detection.

The Group heard that in relation to partnership working the Fire Service are offering to train people in the use of CPR with the British Heart Foundation; that Oban's first Pride parade was led by the Fire Service; and there is ongoing engagement with local schools with fire safety talks as well as supporting the Police's Young Drivers' project.

Members further noted that 6 people had been successfully recruited for local area.

Discussion focussed on the importance of fire doors in flats and the Group thanked the Fire Service for their response to a recent fire in an ACHA property. The Fire and Rescue Service was invited to ACHA's Annual Tenant Conference which the Community Action Team will attend.

(b) Scottish Water

The Group considered a report submitted by the Regional Communities Manager, Scottish Water which provided an update on work being undertaken in regard to wastewater disposal from campervans in the North of Scotland and Western Islands.

Decision

The Oban, Lorn and the Isles Area Community Planning Group;

1. noted the update;
2. agreed that the Vice-Chair would pass comments back to the Regional Communities Manager, Scottish Water in relation to a damaged mains water pipe at Lonan Drive; and
3. agreed to ask that the wastewater project be applied to Oban, Lorn & the Isles.

(Update by Regional Communities Manager, Scottish Water dated 14 August, submitted)

5. COMMUNITY FOCUS

(a) Rockfield Community Trust

Consideration was given by members to a presentation shown by Eleanor McKinnon, Rockfield Community Trust, which highlighted the progression of the capital works programme and provided detail on the four core themes as – Arts & Culture, History & Heritage, Education & Enterprise, Community Wellbeing which aims for activities and services to be offered across the whole spectrum of society.

Decision

The Oban, Lorn and the Isles Area Community Planning Group;

1. thanked Ms McKinnon for the informative presentation; and
2. noted the information provided in the presentation.

(Reference: Presentation by Ms McKinnon, Rockfield Community Trust dated 14 August 2019, submitted)

6. HIGHLIGHTS FROM CPP MANAGEMENT COMMITTEE

The Group considered a briefing note which related to the meeting of the Community Planning Partnership (CPP) Management Committee held on Wednesday 26 June 2019 where issues raised by the Area Community Planning Group Chairs were considered.

Decision

The Oban, Lorn and the Isles Community Planning Group;

1. noted the contents of the briefing note; and
2. agreed to accept Paul Devlin's offer to engage further with the community of Dalavich regarding volunteer fire crews.

(Reference: Briefing note by Community Planning Officer dated 14 August 2019, submitted)

7. AREA COMMUNITY PLANNING ACTION PLAN - TRACKER

The Group considered a progress update report on the individual actions contained within the Area Community Planning Action Plan Tracker.

Discussion took place in respect of the actions which were classed as not on track and members of the Group noted that the actions were being progressed and work is ongoing to pursue these actions.

Decision

The Oban, Lorn and the Isles Area Community Planning Group;

1. noted the contents of the report; and
2. agreed more detail can be provide in future reports in the form of bullet points; and
3. agreed that as no information on progress had been forthcoming from Roads and Amenities Inspector Mark Stephen be approached to establish if actions OLI11 and OLI12 had been undertaken. If the actions currently marked as not on track prior had not been progressed it was agreed to refer the matter to the Community Planning Partnership Management Committee.

(Reference: Report by Community Planning Officer dated 14 August 2019, submitted)

8. UPDATE ON PLACE STANDARD CONSULTATION

The Group considered a briefing note which related to the ongoing consultation 'How good is your place?'. The Group noted that the results of the consultation will form the next iteration of the Area Community Planning Action Plan and that there was an intention to share anonymised findings with local communities to assist them in developing Community Led Action Plans.

Discussion focused on the geographical areas where those who had responded to the consultation were from and what can be done to encourage an increase in the number of respondents in other areas.

Decision

The Oban, Lorn and the Isles Area Community Planning Group;

1. noted the information provided; and
2. agreed to invite the Group members to share with their own networks in effort to promote participation

(Reference: Report by Community Planning Officer dated 14 August 2019, submitted)

9. ARGYLL AND BUTE OUTCOME IMPROVEMENT PLAN 2013-2023 - OUTCOMES 1 AND 2 (THE ECONOMY IS DIVERSE AND THRIVING & WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH)

(a) ACHA Annual Update

The Group gave consideration to a presentation by Iona McPhail, Regional Manager, Argyll Community Housing Association (ACHA) on their Annual Update which highlighted stock details as of 31 March 2019; current developments such as the opening of the latest phase of the Bowmore Housing Development; and information about affordable rents and fuel poverty.

Particular focus was made on ways to encourage local community groups in the Oban area to make grant applications to the Community Action Fund.

Further information on the Community Action Fund can be found here – <https://www.acha.co.uk/services-community-action-fund/>

Decision

The Oban, Lorn and the Isles Area Community Planning Group;

1. thanked Ms McPhail for the informative presentation; and
2. noted the information provided in the presentation.

(Reference: Presentation by Ms McPhail, ACHA dated 14 August, submitted)

(b) **Active Travel Update** (Pages 7 - 12)

The Area Governance Officer tabled a briefing report (attached to this minute item) which had been prepared by the Strategic Transportation team to summarise the investment in projects which the service had been involved in.

Decision

The Oban, Lorn and the Isles Area Community Planning Group agreed to a continuation of the report to the next meeting of the Group to facilitate a more in-depth discussion on the detail provided and that community transport should be looked at by the Group at a future meeting.

(Report by Executive Director with responsibility for Strategic Transportation, Argyll and Bute Council dated 14 August 2019, tabled)

10. DATE OF NEXT MEETING - 13TH NOVEMBER 2019, 2PM IN THE CORRAN HALLS, OBAN

The Group noted that the next meeting of the Oban, Lorn and the Isles Area Community Planning Group would take place at 2.00pm on Wednesday 13 November 2019 in the Corran Halls, Oban. The focus of the meeting would be on outcomes 3 & 4 (Education, skills and training maximises opportunities for all and children and young people have the best possible start).

ARGYLL AND BUTE COUNCIL

OBAN, LORN AND THE ISLES
AREA COMMITTEE

ROADS AND INFRASTRUCTURE
SERVICES AND LEGAL AND
REGULATORY SERVICES

11 SEPTEMBER 2019

REVIEW OF MULL TRAFFIC REGULATION ORDER

1.0 INTRODUCTION

- 1.1 A report was considered at the June 2019 OLI Area Committee concerning a traffic regulation order (TRO) for Mull car parks. The Area Committee decision can be read in full at Appendix 1. The report can be found here: <https://www.argyll-bute.gov.uk/moderngov/ieListDocuments.aspx?CId=245&MIId=8304&Ver=4>
- 1.2 A legal challenge has been received which is detailed below in paragraph 3.3.
- 1.3 In light of the above this report recommends that the decision to establish the TRO for Mull Off Street Car Parks be revoked and a review of the TRO procedure be undertaken before any further TRO process is commenced. Improvements will be made to community engagement so that we work jointly with affected communities when we identify the need to regulate traffic in a locality and on the introduction of any provisions including charging.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that Members:-
- i. Note the advice from officers in terms of the likelihood of a successful legal challenge;
 - ii. Agree to revoke the decision of the June meeting of the Area Committee in regard to the Mull TRO as set out in Appendix 1;
 - iii. Note that in light of the impact on community relations with the affected communities, the council has issued an apology to Mull and Iona Community Councils as the representative bodies of those communities;
 - iv. Agree that officers:
 - review the operational TRO process which will take into consideration the issues raised in the legal challenge;
 - as part of that review, consider how best to ensure that there is adequate validation and quality assurance of the various technical inputs;

- consider whether future TRO's should be sought on a multiple geographical basis;
 - consider how further community engagement will be undertaken by Roads and Infrastructure Services before any further TRO process is embarked on and;
- v. Note that if these recommendations are accepted, a report will be submitted to the Policy and Resources Committee regarding the potential financial consequences.

3.0 DETAIL

- 3.1 A report was considered at the June 2019 OLI Area Committee concerning a traffic regulation order (TRO) for Mull car parks. The Area Committee decision can be read in full at Appendix 1.
- 3.2 The Area Committee's decision was taken having regard to the process in place at that time. This was considered to be in line with the statutory and regulatory requirements in regard to the establishment of and process for determining the TRO. The matter was the subject of an internal review which determined that the process in place set out steps in compliance with the statutory and regulatory requirements which had been followed by the Service. Subsequent to the Area Committee meeting and the receipt of the legal challenge, it remains clear that the process in place, if followed, and the necessary professional / technical inputs were provided to an appropriate standard, would have achieved a compliant TRO. However, it is now clear that the process did not provide for adequate validation or quality assurance of various technical inputs to the process such as ensuring a comprehensive list of consultees were appropriately engaged. Therefore, the decision made by the Area Committee was made on the basis of the process that had been followed and that was, at that time, considered to be valid and in good faith.
- 3.3 Subsequent to the Area Committee decision a legal challenge has been received in relation to the compliance of the Council's process in respect of the establishment of and process for determining the TRO. Following an examination of the process against the challenge, and having validated matters with expert external advice, it has become apparent that there are issues in regard to the process that impact on the decision that was ultimately taken by members. This paper sets out recommendations in regard to how that position may be rectified. This has determined that the Council, in the TRO process, did not fully comply with the statutory and regulatory requirements in establishing the TRO and, in particular, failed to properly consult with Iona Community Council in accordance with the requirements of the *Local Authorities' Traffic Orders (Procedure)(Scotland) Regulations 1999/614* ("the Regulations").
- 3.4 In addition to this, a petition has been submitted to the Public Petitions Committee of the Scottish Parliament and considered by the committee on 27 June, The Public Petitions Committee of the Scottish Parliament notified ABC of the petition on 12 August, and have requested comments to be submitted from the Council by 9 September. Officers will provide a response in line with the contents of this report before the deadline.

- 3.5 The council has continued to receive representations from numerous interests on Mull. Representations from Tobermory continue to highlight the need for parking management due to inconsiderate parking in both the off street car park and on street. With this in mind officers will engage with the Tobermory community to co-operatively explore options for dealing with these issues. An initial meeting with representatives of the community, the Ward Councillors and the Area Chair has already been arranged. A TRO will not be progressed until the proposed review of the process has been completed. Members of the Area Committee will be kept updated the progress of these discussions.

4.0 CONCLUSION

- 4.1 The Committee's decision in June requires to be revisited and this paper sets out how that should be done. The council has taken external advice and will take cognisance of this in terms of community engagement and is proposing to take positive action to review the TRO process.

5.0 IMPLICATIONS

- 5.1 Policy – It is proposed that a review of the TRO process is carried out.
- 5.2 Financial – an assessment of financial implications from revoking the TRO will be reported to the appropriate committee for consideration.
- 5.3 Legal – legal comments are contained in the body of the report.
- 5.4 HR – none known.
- 5.5 Fairer Scotland Duty: - the council's equality and socio economic impact assessment (Fairer Scotland duty) will assess the impact of any new TRO
- 5.5.1 Equalities – see above.
- 5.5.2 Socio-economic Duty – see above.
- 5.5.3 Islands – The Council's equality and socio economic impact assessment currently includes an assessment of impact on island communities and will take account of any emerging guidance. Island Community Impact Assessments will be carried out in line with the guidance when it becomes available.
- 5.6. Risk – risks associated with the legal challenge have been highlighted in the report.
- 5.7 Customer Service – The council has recognised that the approach taken with the Mull TRO consultation has fallen short of the customer service standards it would expect and this will be an area of focus in the review for improvement.

Douglas Hendry - Executive Director with responsibility for Legal and Regulatory Services and Monitoring Officer

Pippa Milne - Executive Director with responsibility for Roads and Infrastructure Services

For further information contact: Jim Smith Head of Roads and Infrastructure Services or David Logan Head of Legal and Regulatory Services. Telephone 01546 604324/4322

APPENDICES

Appendix 1 - Motion from June Area Committee meeting

Appendix 1 - Decision from June Area Committee meeting

Agrees to progress the Mull TRO summarised in paragraph 4.5.1 of the report by the Executive Director of Development and Infrastructure, subject to the following amendments:

- a. Offer a 12 month parking permit for residents of Iona at the rate of 20% of the Council's standard annual permit charge (currently £475 with 20% equating to £95) for use at Fionnphort off street car park as shown on drawing number T460 of Appendix 1;
- b. Offer a 12 month 'sail and park' permit to everyone at 20% of the full price when paid annually (currently £475 with 20% equating to £95) for use at the long stay Craignure car park as shown on drawing number T463 of Appendix 1;
- c. The Fionnphort Resident Parking Permit will also be valid at Craignure car park;
- d. The period of charging will be Monday to Saturday 9am – 6pm and Sunday 1pm-6pm.

2. Further agrees:

- a. To protect against displacement, an on-street TRO for Tobermory Main Street will be progressed as quickly as possible, with the initial consultation process commencing in Autumn 2019;
- b. To progress a TRO for coach charging at Ledaig, Tobermory, charged after two hours, on the same basis as car charging for the remainder of the car park (service buses not included). The initial consultation process will commence in Autumn 2019;
- c. To maintain access within Ledaig car park for marine based activities and businesses for loading and unloading.
- d. To progress a TRO for coach charging at the off-street car park in Fionnphort, with a £15 standing charge, with the initial consultation process commencing in Autumn 2019.

3. Notes that a weekly ticket can be purchased for £30;

4. Notes that a review will be undertaken within two years.

5. Notes that the Scottish Government did not implement the Island Community Impact Assessment in October 2018 as expected and that, to respect the intent of the Act, the Council has carried out a further Equalities and Socio-Economic Impact Assessment, attached at Appendix 5, specifically on this TRO to consider and evidence the impact on the affected island communities of Mull, Iona and Ulva.

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ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES
AREA COMMITTEE****CUSTOMER SERVICES****11 SEPTEMBER 2019**

AREA SCORECARD FQ1 2019/20

1 Background

- 1.1 This paper presents the Area Report and Scorecard for Financial Quarter 1 2019/20 (April-June 2019) and illustrates the agreed performance measures.
- 1.2 A summary of all the measures is now included at the start of the report. The summary provides an overview of the number of measures and how many are Red, Amber, Green or No Target.
- 1.3 To improve the response to performance queries, it is requested that either Sonya Thomas or the Responsible Named Officer are contacted once the Quarterly Performance Report is received with any queries. This should enable some queries being resolved or clarified prior to the Area Committee meeting, and therefore being carried forward as Actions at a subsequent meeting.
- 1.4 A short key to symbols / layout is attached. (Appendix 1).
- 1.5 From Financial Year 2019/20 a new suite of Business Outcomes aligned to the Corporate Plan are used. For information these are attached. (Appendix 4).

2 Recommendations

- 2.1 It is recommended that the Area Committee notes the performance presented on the Scorecard and supporting commentary.
- 2.2 It is recommended that upon receipt of the Quarterly Performance Report the Area Committee contact either Sonya Thomas or the Responsible Named Officer with any queries.
- 2.3 The Area Committee are asked to note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Report and Scorecard.

3.0 IMPLICATIONS

3.1	Policy	None
3.2	Financial	None
3.3	Legal	None
3.4	HR	None
3.5	Fairer Scotland Duty	No impact assessment required for this report.
3.5.1	Equalities – protected characteristics	N/A
3.5.2	Socio-economic Duty	N/A
3.5.3	Islands	N/A
3.6	Risk	None
3.7	Customer Service	None

Pippa Milne, Executive Director

Jane Fowler
Head of Customer Support Services

For further information, please contact:
 Sonya Thomas
 Performance and Improvement Officer
 Customer Support Services
 01546 604454

Appendix 1: Key to symbols
 Appendix 2: Word Report in pdf format
 Appendix 3: OLI Scorecard
 Appendix 4: Business Outcomes aligned to Corporate Plan

PERFORMANCE REPORTS – KEYS TO SYMBOLS

WORD REPORT

STATUS SYMBOL

- This is colour coded and indicates if the performance is good – Green; or off track – Red

TREND ARROW

- This indicates the trend of the performance between the last two periods

NAME IN BRACKETS (StreetScene)

- This indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

GREY SUCCESS MEASURE

- This indicates that the performance measure is a council-wide one

WHITE SUCCESS MEASURE

- This indicates that the performance measure is a local area one

ON GRAPHS IN PYRAMID

GREEN

- Performance is positively within desired parameters / meeting target / positively exceeding target

RED

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

KEY

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

THE SCORECARD

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

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OBAN LORN & ISLES FQ1 OVERALL PERFORMANCE SUMMARY

The tables below present a summary of all of the success measures included in the Scorecard. They show the performance against targets, and the trend against the previous quarters performance. Measures with No Trend Data are the cumulative Car Parking Income measures

SUMMARY OF PERFORMANCE AGAINST TARGETS

FQ4 18/19	FQ1 19/20
11	15
10	6
10	10
31	31

GREEN
RED
NO TARGET
TOTAL No. OF MEASURES

SUMMARY OF THE TREND AGAINST PREVIOUS QUARTER

TREND	●	●	NO TARGET
↑	8	4	4
⇒	4	0	1
↓	3	0	5
NO TREND	0	2	0

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Corporate Outcome No 1 - People live active, healthier and independent lives								
Number of affordable social sector new builds - OL&I (Housing Services)	●	↓	9	9	0	0	Allan Brandie	FQ1 2019/20 - OLI There were no completion during quarter 1. Five developments are currently on site within the area.
								FQ4 2018/19 - OLI ACHA completed a special needs unit (for a Gypsy/Traveller family) in North Connel. Link completed 8 units at Albany Street, Oban.
CC26_01-Number of new affordable homes completed per annum. (Housing Services)	●	↓	62	62	0	0	Allan Brandie	FQ1 2019/20 - A&B No completions were scheduled in the first quarter, however a record number of potential projects could be completed this year, and there are currently 11 developments onsite. Development on Site: Bute and Cowal - 1 Helensburgh and Lomond - 1 Oban, Lorn and the Isles - 5 Mid Argyll, Kintyre and Islay - 4
								FQ4 2018/19 - A&B 45 units in total - bringing annual completions to 107. ACHA handed over 16 units at Castlewood (formerly Jutland) Court, Helensburgh - 16 remain to be completed in 2019/20. They also completed a special needs unit (for a Gypsy/Traveller family) in North Connel.

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Corporate Outcome No.2 - People live in safer and stronger communities								
Car Parking income to date - OL&I (Streetscene OL&I) ANNUAL CUMULATIVE TOTAL	●		£632,972	£614,077	£169,078	£146,418	Stuart Watson	FQ1 2019/20 - OLI The income for FQ1 was £146,418 which is a shortfall of £20,660 against the target of £169,078. The shortfall may be, in part, due to parking charges and users parking irresponsibly on other roads and the delay in progressing the Traffic Regulation Order.
								FQ4 2018/19 - OLI The income for FQ4 was £101,761 which is a shortfall of £1,251 against the target of £103,012. The shortfall may be, in part, due to parking charges and users parking irresponsibly on other roads. We are progressing an additional on street order to restrict parking where it is deemed to be unsafe. This may cause drivers to use the off street car park. The annual cumulative total for 2018/19 is £614,077 against a target of £632,972.
Car Parking income to date - A&B (StreetScene) ANNUAL CUMULATIVE TOTAL	●		£997,076	£950,084	£309,304	£245,425	Stuart Watson	FQ1 2019/20 - A&B The income for FQ1 was £245,425 which represents a shortfall of £63,879 against the target income of £309,304. This is due in part due to a delay in progressing traffic regulation order for Duck Bay and Mull, on and off street parking.
								FQ4 2018/19 - A&B The income for FQ4 was £171,615 which represents a shortfall of £55,088 against the target income of £226,703. This is due in part due to a delay in progressing traffic regulation order for Duck Bay, on and off street parking. However other impacts through year may have arisen from poor weather or other events. The annual cumulative total for 2018/19 is £950,084 against a target of £997,076.

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Dog fouling - total number of complaints OL&I (Streetscene OL&I)		↓	No Target	17	No Target	9	Tom Murphy	FQ1 2019/20 OLI The total number of complaints for the OLI area for the FQ1 period has reduced from 17 to 9. The warden service continue to work with community groups and schools on the basis of education for prevention purposes. The service will continue to keep a focus on this issue with the hope of further reducing the number of complaints.
								FQ4 2018/19 OLI The total number of complaints for the OLI area for the FQ4 totals 17. The warden service continue to work with community groups and schools on the basis of education for prevention purposes. The service will keep a focus on this area to reduce the number of complaints
Dog fouling - total number of complaints A&B (StreetScene)		↓	No Target	78	No Target	72	Tom Murphy	FQ1 2019/20 - A&B Complaints are still coming in regarding dog fouling, however, the Council are continuing to work alongside Police Scotland and our communications team to provide advice to all parts of our community and involving school children as part of the dog fouling campaign.
								FQ4 2018/19 A&B Complaints are still coming in regarding dog fouling, the Wardens are addressing them and also targeting problem areas that have been identified.

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
LEAMS - OL&I Lorn (Cleanliness Monitoring Systems) MONTHLY DATA	●	↑	73	80	73	84	Tom Murphy	FQ1 2019/20 LEAMS - OLI Lorn The performance for the Lorn area for the FQ1 period was at an excellent standard, with levels of performance as follows, April 81, May 89 and June 83. The Council's benchmarking figure is set at 73.
								FQ4 2018/19 LEAMS - OLI Lorn The performance for the Lorn area for the FQ4 period was at a good standard, with levels of performance as follows, January 76, February 87 and March 77. The council's benchmark being 73.
LEAMS - OL&I Mull (Cleanliness Monitoring Systems) MONTHLY DATA	●	⇒	73	81	73	81	Tom Murphy	FQ1 2019/20 LEAMS - OLI Mull The level of street cleanliness for the FQ1 period for the Isle of Mull was again high, showing April 79, May 80 and June 83. The Council's benchmark figure is 73
								FQ4 2018/19 LEAMS - OLI Mull The level of street cleanliness for the FQ4 period for the Isle of Mull was very high, showing January 77, February 88 and March 78.
LEAMS - Argyll and Bute monthly average (Cleanliness Monitoring Systems)	●	↑	75	78	75	80	Tom Murphy	FQ1 2019/20 - LEAMS A&B The level of performance remains at a very good standard, the service uses the annual report from Keep Scotland Beautiful and monthly inspection to assess the date and make appropriate alterations to ensure that the level of performance is maintained. The role of the Amenity Wardens have had a key influence around littering and dog fouling to assist in maintaining the good level of performance.
								FQ4 2018/19 - LEAMS A&B The level of performance remains at a good standard, the service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained. The role of the amenity wardens have a key influence around littering and dog fouling to assist in maintaining the good level of performance.
Total number of Penalty Charge Notice Figures - H&L		↑	No Target	482	No Target	699	Keith Tennant	FQ1 2019/20 - OLI Enforcement has improved across OLI. However note that lining required in some areas e.g. Shore Street & Esplanade bus areas
								FQ4 2018/19 - OLI Corran Halls No. 1 car park – free during winter. George Street trunk road single yellow has been relined. Lining required in some areas e.g. Shore Street & Esplanade bus areas
Total number of Penalty Charge Notice Figures - A&B		↑	No Target	1,479	No Target	2,099	Keith Tennant	FQ1 2019/20 - A&B Commentary provided at area level.
								FQ4 2018/19 - A&B Commentary provided at area level.

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Corporate Outcome No.3 - Children and young people have the best possible start								
No Area Committee Measures to report on for Corporate Outcome 3								
Corporate Outcome No.4 - Education, skills and training maximises opportunities for all								
HMIE positive Secondary School Evaluations - OL&I (Authority Data)	●	⇒	0%	0%	0%	0%	Maggie Jeffrey	FQ1 2019/20 - OLI There were no secondary school inspections finalised in Oban, Lorn & Isles during this quarter FQ4 2018/19 - OLI There were no school inspections this quarter.
HMIE positive Secondary School Evaluations - A&B (Authority Data)	●	⇒	0%	0%	0%	0%	Maggie Jeffrey	FQ1 2019/20 - A&B There were no inspections during this quarter. FQ4 2018/19 - A&B There were no inspections during this quarter.
Percentage of pupils with positive destinations - A&B (Authority Data)	●	⇒	92.0%	94.7%	92.0%	94.7%	Martin Turnbull	FQ1 2019/20 - A&B No update due for FQ1 2019-20 FQ4 2018/19 - A&B School leaver destination statistics are no longer published but instead the focus is on the publication of the annual Participation Measure every August; reporting and providing more detailed analysis on a much wider group of young people (all 16-19 year olds). School Leaver Destination data for specific schools now requires to be collated from information available on Insight. Argyll and Bute's % of Pupils with Positive Destinations is 95% (1% above the National average and equal to our virtual comparator). Destinations - FE - 40.6% Employment - 31.7% Training - 1.9% Unemployed - 3% Volunteering - 0.7%

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Corporate Outcome No.5 - The economy is diverse and thriving								
Percentage of Pre-Application enquiries processed within 20 working days - OL&I (Planning Applications)	●	↑	75.0%	57.4%	75.0%	75.5%	Peter Bain	<p>FQ1 2019/20 - OLI Target has been met with 75.5% of all pre-applications being closed within the four week target.</p> <p>FQ4 2018/19 - OLI Comment from Tim Williams, Area Team Leader: During FQ 4 the capacity of the OLI team continues to be adversely impacted by a combination of competing resource pressures; these being time diverted to a succession of complex planning issues including continued involvement in the preparation of evidence for an upcoming Judicial Review and a series of complex and controversial PPSL planning applications requiring considerable time to address and respond to a large volume of public representation, plus evidence preparation in support of an increased number of planning appeals and Local Review Body challenges. In addition, the performance of the team continues to be impacted negatively by both planned and unplanned leave, particularly covering the immediate post-Christmas shutdown period.</p>
Percentage of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	↑	75.0%	56.7%	75.0%	76.6%	Peter Bain	<p>FQ1 2019/20 - A&B 75% target achieved in FQ1. Officer level performance reporting was recently rolled out to assist Area Team Leaders in monitoring individual performance. Aimed at assisting the prioritisation of workload, this would appear to be paying dividends already.</p> <p>FQ4 2018/19 - A&B The teams in Bute & Cowal, and Helensburgh & Lomond continue to meet all targets. Priority is given to statutory targets for processing planning applications, which has been achieved in Mid-Argyll, Kintyre & Islay at the expense of processing PREAPP's. * Diversion of resource in Oban, Lorn & The Isles team to prepare for a Judicial Review and deal with complex applications being taken to PPSL has lead to a further degradation in PREAPP performance. * * Please refer to ATL Comments specific to the Area PREAPP performance measures. Officer level performance reporting is being rolled out in FQ1 to assist Area Team Leaders in monitoring individual performance (currently only available at area level).</p>
Householder Planning Apps: Ave no of Weeks to Determine - OL&I (Planning Applications)	●	↑	8.0 Wks	7.8 Wks	8.0 Wks	6.9 Wks	Peter Bain	<p>FQ1 2019/20 - OLI OL&I householder turnaround has now been below the 8 week target for over 3 years, demonstrating consistency.</p> <p>FQ4 2018/19 - OLI OL&I householder turnaround has now been below the 8 week target for over 3 years, demonstrating consistency.</p>

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	↓	8.0 Wks	7.1 Wks	8.0 Wks	7.4 Wks	Peter Bain	FQ1 2019/20 - A&B Householders applying for planning permission in Argyll and Bute continue to receive good service. Performance has remained below the 8 week determination target for over six years now.
								Projected Benchmarks for Service Measures Benchmark figures for Scotland and The Rural Nine have been projected three Financial Quarter's ahead, using the last known quarterly figure (FY18/19 FQ4) published by The Scottish Government. This is to ensure that the benchmark field is populated on Scorecards. Readers should note that since the reporting frequency changed from quarterly to biannually (in FY18/19) information is generally published at the end of January and July.
								Benchmarking Information: Comparison to Scottish Average and "Rural 9" Average Benchmark figures for Scotland and The Rural Nine are taken from The Scottish Government website when the information becomes available. Readers should note that since the reporting frequency changed from quarterly to biannually (in FY18/19) information is generally published at the end of January and July.
								For information the Rural Nine authorities are: Aberdeenshire, Argyll & Bute, Dumfries & Galloway, Highland, Perth & Kinross, Scottish Borders; Eilean Siar, Orkney Islands, Shetland Islands.
								FQ4 2018/19 - A&B Householders applying for planning permission in Argyll and Bute continue to receive good service. Performance has remained below the 8 week determination target for over five years now.

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Corporate Outcome No.6 - We have infrastructure that supports sustainable growth								
Street lighting - percentage of faults repaired within 10 days - OL&I (Street Lighting - Maintenance)	●	↑	75%	57%	75%	75%	Callum Robertson	FQ1 2019/20 - OLI Amended procedure and protocols plus the presence of a new member of staff - trainee Street Lighting Team Leader have improved recording accuracy. Management of resources to rectify faults within timescales also improved. Some faults in distant locations difficult to rectify within timescales but now at least achieving the target figure. Steps being taken to further improve response times within ferry timetable restrictions.
								FQ4 2018/19 - OLI Target not achieved in this area mainly due to faults in more remote location or island settings. We are attempting to engage framework contractors to assist in such location in order that we can attend faults timeously and comply with the service targets/standards.
RA14_05-Percentage of street lighting repairs completed within 10 days (Street Lighting - Maintenance)	●	↑	75%	70%	75%	87%	Callum Robertson	FQ1 2019/20 - A&B The number of jobs has fallen each month in FQ1, April - 81, May - 40, June - 29 as has the number of overdue jobs, April - 12, May - 5, June - 2. The team are currently investigating reasons as to why there are overdue jobs and this information will be updated when available.
								FQ4 2018/19 - A&B We have experienced some delays and reductions to our targets in the OLI and MAKI areas specifically, this has been a result of the RAS transformation process and sickness absence. We are in the process of filling outstanding vacancies which have been advertised on numerous occasions, once we are back to a full complement of staff, the emphasis will be a focus on reducing the overdue jobs. Works continue to catch up with the backlog in lighting repairs which experienced delays with staff assisting Christmas lights.
Total number of Complaints regarding Waste Collection - OL&I Lorn (Streetscene OL&I)		↓	No Target	4	No Target	0	Tom Murphy	FQ1 2019/20 - OLI Lorn There were no registered complaints received over the FQ1 period for the Lorn area, this level of performance is excellent considering the large number of properties both domestic and commercial.
								FQ4 2018/19 - OLI Lorn There were only 4 registered complaints received over the FQ4 period for the Lorn area, this level of performance is excellent, considering the large number of properties both domestic and commercial, the waste collection operation is responsible for servicing throughout the Lorn area.
Total number of Complaints regarding Waste Collection - OL&I Mull (Streetscene OL&I)		⇒	No Target	0	No Target	0	Tom Murphy	FQ1 2019/20 - OLI Mull There were no complaints received over the FQ1 period in relation to the waste collection service on the Island of Mull. This level of performance is excellent, given the large number of properties that are serviced in relation to both domestic and commercial uplifts, covering general waste and com-mingle recycling collections
								FQ4 2018/19 - OLI Mull Over the FQ4 period the service received 0 complaints in relation to the waste collection service on the Island of Mull. This level of performance is excellent, given the large number of properties that are serviced in relation to both domestic and commercial uplifts, covering general waste and co-mingle recycling collections

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Total number of Complaints regarding Waste Collection - A&B (StreetScene)		↓	No Target	13	No Target	12	Tom Murphy	FQ1 2019/20 - A&B The number of service complaints are lower this period than last, which is very good. In general terms all collections were carried out although in some areas they may have been a day or so late due to breakdowns. Where collections were running late, this information was posted on the Council's web page to inform the public.
								FQ4 2018/19 - A&B The number of service complaints for the FQ4 period are very low, we continue to provide a good service to the public.
Islands - % Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	48.3%	No Target	42.1%	John Blake	FQ1 2019/20 - Islands (outwith PPP area) Q1 - 42.1% recycled and composted
								FQ4 2018/19 - Islands (outwith PPP area) 48.3% recycled, composted and recovered in Q4 . 18/19 year figure is 38.7%.
Shanks - % Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	50.2%	No Target	39.7%	John Blake	FQ1 2019/20 - Waste PPP Area Q1 - 39.7% recycled ,composted and recovered in PPP area (20.6% recycling/composting and 19.1% recovered).
								FQ4 2018/19 - Waste PPP Area 50.2% recycled, composted and recovered in Q4 (32.5% recycled/composted and 17.7% recovered). 18/19 year figure is 49.6% recycled ,composted and recovered (31.8% recycled/composted and 17.8% recovered).
H&L - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	50.9%	No Target	55.7%	John Blake	FQ1 2019/20 - H&L Q1 - 55.7% recycled ,composted and recovered (48.4% recycling/composting and 7.3% recovered).
								FQ4 2018/19 - H&L 50.9% recycled, composted and recovered in Q4 (42.8% recycled/composted and 8.1% recovered). 18/19 year is 50.2% recycled ,composted and recovered (41.9% recycled/composted and 8.2% recovered).
RA114_01-Percentage of waste recycled, composted and recovered. (Waste Management Performance)	●	↓	40.0%	50.2%	40.0%	45.5%	John Blake	FQ1 2019/20 - A&B Q1 - 45.5% recycled ,composted and recovered (32.5% recycling/composting and 13% recovered)
								FQ4 2018/19 - A&B FQ4 - 50.2% recycled ,composted and recovered (37.2% recycled/composted and 13.1% recovered) 18/19 year figure is 48.8% recycled, composted and recovered (35.5% recycled/composted and 13.3% recovered).

OLI Area Scorecard FQ1 2019-20

Performance element	Status	Trend	Target FQ4 18/19	Actual FQ4 18/19	Target FQ1 19/20	Actual FQ1 19/20	Owner	Comments
Making It Happen								
OL&I Teacher Absence (Education Other Attendance)	●	↑	1.50 Avg. days lost	2.02 Avg. days lost	1.50 Avg. days lost	2.01 Avg. days lost	Anne Paterson	<p>FQ1 2019/20 - OLI Absence levels for teachers in the OLI area have remained fairly static with a very slight increase when compared with the previous quarter. This is mainly due to the fact that while days lost associated with seasonal stomach bugs and infections have reduced absence related to stress has increased.</p> <p>FQ4 2018/19 - OLI Whilst there has been a slight increase in the quarter, overall the absence rate for teachers has been fairly positive and just out with the overall annual target.</p>
A&B Teacher Absence (Education Other Attendance)	●	↑	1.50 Avg. days lost	2.15 Avg. days lost	1.50 Avg. days lost	1.82 Avg. days lost	Anne Paterson	<p>FQ1 2019/20 A&B Overall teacher absence has reduced during the first quarter although remains slightly above target. The reduction is mainly attributed to a reduction in absence associated with infections, gastrointestinal problems and</p> <p>FQ4 2018/19 A&B Whilst there has been a small increase in the quarter, overall the absence rate for teachers has been positive and within the overall annual target.</p>
OLI LGE Only (HR1 - Sickness absence ABC)	●	↑	2.36 Avg. days lost	3.86 Avg. days lost	2.36 Avg. days lost	3.51 Avg. days lost	Jane Fowler	<p>FQ1 2019/20 - OLI Absence for LGE staff in OLI remains above target despite a slight reduction over the quarter. Sickness absence due to seasonal colds, flus and stomach upsets has reduced. However while stress related absence for LGE staff overall across the council has reduced this quarter, OLI figures show an increase in stress related absence in the following areas: Administrative, Social Work, personal support.</p> <p>FQ4 2018/19 - OLI This quarter has seen a reduced level of absence to the last quarter but is still above the target. This is being experienced across all LGE employee groups and is the subject of strategic action by SMT. A wellbeing strategy is being developed, joint work on prevention is being explored with community planning partners and a spend to save business</p>
A&B LGE Staff Summary - Combined Office & Non Office (HR1 - Sickness absence ABC)	●	↑	2.36 Avg. days lost	3.76 Avg. days lost	2.36 Avg. days lost	3.24 Avg. days lost	Jane Fowler	<p>FQ1 2019/20 - A&B Overall LGE absence has reduced slightly in comparison to the previous quarter although remains above target. The most significant reductions when compared with the previous quarter are in relation to seasonal colds and flu and stress.</p> <p>FQ4 2018/19 - A&B Again this quarter has seen a level of absence similar to the last quarter and above the target. This is being experienced across all LGE employee groups and is the subject of strategic action by SMT. A wellbeing strategy is being developed, joint work on prevention is being explored with community planning partners and a spend to save business case is being investigated.</p>

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OLI Area Scorecard FQ1 2019/20



OLI Area Scorecard 2019-20 FQ1 19/20

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - People live active, healthier and independent lives

Number of affordable social sector new builds - OL&I
Actual 0
Target 0

PR103_01-Number of new affordable homes completed per annum.
Actual 0
Target 0
Benchmark 75

Corporate Outcome - Education, skills and training maximises opportunities for all

% HMIE positive Secondary School Evaluations - OL&I
Actual 0 %
Target 0 %

Percentage of pupils with positive destinations - A&B
Actual 94.7 %
Target

Corporate Outcome - People live in safer and stronger communities

Car Parking income to date - OL&I
Actual £ 146,418
Target £ 169,078

Car Parking income to date - A&B
Actual £ 245,425
Target £ 309,304

OLI - Number of Parking Penalty Notices Issued
Actual 699

A&B - Number of Parking Penalty Notices Issued
Actual 2,099

Dog fouling - total number of complaints OL&I
Actual 9

Dog fouling - total number of complaints A&B
Actual 72

LEAMS - OL&I Lorn
Actual 84
June 2019

LEAMS - Argyll and Bute monthly average
Actual 80
Target 80

LEAMS - OL&I Mull
Actual 81
June 2019

Corporate Outcome - We have infrastructure that supports sustainable growth

Street lighting - OL&I percentage of faults repaired within 10 days
Actual 75 %
Target 75 %

RA113_04-Percentage of street lighting repairs completed within 10 days
Actual 87 %
Target 75 %

Total number of Complaints regarding Waste Collection - OL&I Lorn
Actual 0

Total number of Complaints regarding Waste Collection - A&B
Actual 12

Total number of Complaints regarding Waste Collection - OL&I Mull
Actual 0

Shanks - Percentage of Waste Recycled, Composted & Recovered
Actual 39.7 %

Islands - Percentage of Waste Recycled, Composted & Recovered
Actual 42.1 %

RA114_01-Percentage of waste recycled, composted and recovered
Actual 45.5 %
Target 40.0 %
Benchmark

H&L - Percentage of Waste Recycled, Composted & Recovered
Actual 55.7 %

Corporate Outcome - The economy is diverse and thriving

Householder Planning Apps: Ave no of Weeks to Determine - OL&I
Actual 6.9 Wks
Target 8.0 Wks
Benchmark 7.4 Wks

Householder Planning Apps: Ave no of Weeks to Determine - ABC
Actual 7.4 Wks
Target 8.0 Wks
Benchmark 7.4 Wks

% of Pre-Application enquiries processed within 20 working days - OL&I
Actual 75.5 %
Target 75.0 %
Benchmark 76.6 %

% of Pre-application enquiries processed within 20 working days - A&B
Actual 76.6 %
Target 75.0 %

Making It Happen

OLI Teacher Absence
Actual 2.01 Days
Target 1.50 Days

A&B Teacher Absence
Actual 1.82 Days
Target 1.50 Days

OLI LGE Only
Actual 3.51 Days
Target 2.36 Days

A&B LGE Staff Summary - Combined Office & Non Office
Actual 3.24 Days
Target 2.36 Days



OLI Area Scorecard 2019-20

FQ1 19/20

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - People live active, healthier and independent lives

Number of affordable social sector new builds - OL&I	Actual	0	⬆️
	Target	0	⬇️

PR103_01-Number of new affordable homes completed per annum.	Actual	0	⬆️
	Target	0	⬇️
	Benchmark	75	

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - People live in safer and stronger communities

Car Parking income to date - Actual £ 146,418 **R**
 OL&I Target £ 169,078 **↓**

Car Parking income to date - Actual £ 245,425 **R**
 A&B Target £ 309,304 **↓**

Dog fouling - total number of complaints OL&I Actual 9 **↑**

Dog fouling - total number of complaints A&B Actual 72 **G**
 Target 78 **↑**

LEAMS - OL&I Lorn Actual 84 **↑**
 Monthly Data

LEAMS - Argyll and Bute Actual 80
 monthly average Target 80 **↑**

LEAMS - OL&I Mull Actual 81 **↓**
 Monthly Data



OLI Area Scorecard 2019-20

FQ1 19/20

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - The economy is diverse and thriving

Householder Planning Apps: Ave no of Weeks to Determine - OL&I	Actual	6.9 Wks	⬆️
	Target	8.0 Wks	⬆️
	Benchmark	7.4 Wks	⬆️

Householder Planning Apps: Ave no of Weeks to Determine - ABC	Actual	7.4 Wks	⬆️
	Target	8.0 Wks	⬆️
	Benchmark	7.4 Wks	⬆️

% of Pre-Application enquiries processed within 20 working days - OL&I	Actual	75.5 %	⬆️
	Target	75.0 %	⬆️
	Benchmark	76.6 %	⬆️

% of Pre-application enquiries processed within 20 working days - A&B	Actual	76.6 %	⬆️
	Target	75.0 %	⬆️



OLI Area Scorecard 2019-20

FQ1 19/20

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - Education, skills and training maximises opportunities for all

% HMIE positive Secondary School Evaluations - OL&I	Actual	0 %	📈
	Target	0 %	➡

Percentage of pupils with positive destinations - A&B	Actual	94.7 %	📈
	Target	92.0 %	

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - We have infrastructure that supports sustainable growth

Total number of Complaints regarding Waste Collection - OL&I Lorn Actual 0 ↑

Total number of Complaints regarding Waste Collection - OL&I Mull Actual 0 →

Shanks - Percentage of Waste Recycled, Composted & Recovered Actual 39.7 % ↓

Islands - Percentage of Waste Recycled, Composted & Recovered Actual 42.1 % ↓

H&L - Percentage of Waste Recycled, Composted & Recovered Actual 55.7 % ↑

Street lighting - OL&I percentage of faults repaired within 10 days Actual 75 % 🟢
Target 75 % ↑

Total number of Complaints regarding Waste Collection - A&B Actual 12 ↑

RA114_01-Percentage of waste recycled, composted and recovered Actual 45.5 % 🟢
Target 40.0 % ↓
Benchmark

RA113_04-Percentage of street lighting repairs completed within 10 days Actual 87 % 🟢
Target 75 % ↑



OLI Area Scorecard 2019-20

FQ1 19/20

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Making It Happen

OL&I Teacher Absence	Actual	2.01 Days	R
	Target	1.50 Days	↑

A&B Teacher Absence	Actual	1.82 Days	R
	Target	1.50 Days	↑

OLI LGE Only	Actual	3.51 Days	R
	Target	2.36 Days	↑

A&B LGE Staff Summary - Combined Office & Non Office	Actual	3.24 Days	R
	Target	2.36 Days	↑

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Joint Over-arching Vision	Argyll and Bute's Economic Success is built on a growing population						
Council Mission	Making Argyll and Bute a place people choose to Live, Learn, Work and do Business						
	Choose Argyll, Love Argyll						
	A Place people choose to Live			A Place people choose to Learn	A Place people choose to Work and Do Business		Getting It Right
Corporate Outcomes	People live active healthier and independent lives	People will live in safer and stronger communities	Children and young people have the best possible start	Education, Skills and training maximise opportunities for all	Our economy is diverse and thriving	We have an infrastructure that supports sustainable growth	
Business Outcomes	We Ensure Information And Support Is Available For Everyone	Our Communities Are Protected And Supported	Our Looked After Young People Are Supported By Effective Corporate Parenting	All Our Children And Young People Are Supported To Realise Their Potential.	We Support Businesses, Employment And Development Opportunities	Our Infrastructure Is Safe And Fit For The Future	We Are Efficient And Cost Effective
	We Provide Support, Prevention And Opportunities To Help People Make Better Lifestyle Choices	Our Natural And Built Environment Is Protected And Respected	The Support And Lifestyle Needs Of Our Children, Young People, And Their Families Are Met.	All Our Adults Are Supported To Realise Their Potential	We Influence And Engage With Businesses and Policy Makers	Our Communities Are Cleaner And Greener	We Engage And Work With Our Customers, Staff And Partners
	We Enable A Choice Of Suitable Housing Options				Argyll & Bute Is Promoted To Everyone		We Encourage Creativity And Innovation To Ensure Our Workforce Is Fit For The Future
CROSS-CUTTING	Socio-Economic Duty, Equalities, Gaelic						
OUR VALUES	Caring, Committed, Collaborative & Creative Cùramach, Dealasach, Cruthachail agus Com-pàirteach						

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ARGYLL AND BUTE COUNCIL

**OBAN, LORN
AND THE ISLES
AREA COMMITTEE**

**ROADS AND
INFRASTRUCTURE SERVICES**

11 SEPTEMBER 2019

ROADS AND INFRASTRUCTURE REVENUE AND CAPITAL UPDATE

1.0 EXECUTIVE SUMMARY

- 1.1** The Roads and Infrastructure team deliver a wide range of works including street cleansing, the upkeep of public conveniences, grass cutting, refuse collection, burials, road maintenance and street lighting. The service redesign introduced in December 2018 refocused the Network and Standards team who now support Operations with programming, obtaining consents and permissions and co-ordinating a support mechanism which enables the Operations team to focus on delivering works safely, to specification, to programme and within budget. As part of the wider support, a control HUB has been established which is evolving. The HUB will not only provide support to the operations team but also provides support to Elected Members by providing information and briefings.
- 1.2** This report provides an update on the Roads and Infrastructure Services operational capital and revenue matters in the Oban Lorn and the Isles area.
- 1.3** It is recommended that Members note and consider the update.

ARGYLL AND BUTE COUNCIL

**OBAN, LORN
AND THE ISLES
AREA COMMITTEE**

**ROADS AND
INFRASTRUCTURE SERVICES**

11 SEPTEMBER 2019

ROADS AND INFRASTRUCTURE REVENUE AND CAPITAL UPDATE

2.0 INTRODUCTION

- 2.1 The Roads and Infrastructure team deliver a wide range of works including street cleansing, the upkeep of public conveniences, grass cutting, refuse collection, burials, road maintenance and street lighting. The service redesign introduced in December 2018 refocused the Network and Standards team who now support Operations with programming, obtaining consents and permissions and co-ordinating a support mechanism which enables the Operations team to focus on delivering works safely, to specification, to programme and within budget. As part of the wider support, a control HUB has been established which is evolving. The HUB will not only provide support to the operations team but also provides support to Elected Members by providing information and briefings.
- 2.2 This report provides an update of the Roads and Infrastructure Services operational capital and revenue matters in the Oban Lorn and the Isles area.

3.0 RECOMMENDATIONS

- 3.1 It is recommended that Members note and consider the update.

4.0 DETAIL

Capital Programme – Roads Reconstruction

- 4.1 The 2019/20 Capital Programme has been produced using Road Condition Index (RCI) information which is processed through the WDM system using survey information which is collected in the same format across the whole of Scotland. Other factors such as known development, timber extraction, police collision/accident data, local knowledge and engineering judgement are also used. The full programme has been communicated to Members following the Environment, Development and Infrastructure Committee in March.
- 4.2 Development work has been carried out to include the Roads Reconstruction Capital Programme for all of Argyll and Bute on our website. A listing of all

schemes is currently available at the link below and ultimately this will be linked to a map which will show the geographical location of each individual scheme. The programme can be viewed on our website at the following link:

<https://www.argyll-bute.gov.uk/roads-capital-programme>

4.3 Additional Funding has been secured through diligent work by officers working in partnership with the Strategic Timber Transport Fund. This will enable additional works to be carried out which will benefit both Argyll and Bute Council, as a Roads Authority, the Timber industry and all road users within our network. This additional funding will be used as match funding to existing surfacing schemes where timber extraction is planned. The allocation of this funding comes with the condition that it is invested in line with a pre agreed plan which focuses on core timber extraction routes.

4.4 The STTS funding is combined for the Mid Argyll and Lorn areas due to road infrastructure at £468,207 and Lochawe being awarded £633,529. The funding will be allocated to the A85 and A816 South as well as some local 'C' and unclassified routes, consisting of additional surfacing and white lining in conjunction with our Capital programme.

4.5 Winter Maintenance

4.5.1 A report to the Environment, Development and Infrastructure September Committee will set out the proposed winter policy. It is intended that in future years, a report will be taken to the June Area Committee cycle seeking comments from Members on winter maintenance. These comments will be considered as part of the annual policy setting process.

4.6 Grounds and Cleansing

Ground maintenance scheduled works are being carried in line with the agreed specification, the service is now using the hand held tablets and recording scheduled and reactive works in the ELM system.

Street cleanliness operations continue to deliver a good level of service and this is replicated in the LEAMS information in pyramid. The service is working with Keep Scotland Beautiful in applying the new criteria to the zoning system.

5.0 CONCLUSION

5.1 This report provides an update on the Roads, Amenities and footways operational matters in the Oban Lorn and the Isles Area.

6.0 IMPLICATIONS

6.1 Policy – works carried out in accordance with relevant policies.

- 6.2 Financial – Funded from existing budgets
- 6.3 Legal – None Known
- 6.4 HR – delivered by a combination of council employees, national contractors and SMEs
- 6.5 Fairer Scotland Duty: – None Known
 - 6.5.1 Equalities - protected characteristics– None Known
 - 6.5.2 Socio-economic Duty– None Known
 - 6.5.3 Islands – None Known
- 6.6. Risk– None Known– None Known
- 6.7 Customer Service– None Known

Pippa Milne, Executive Director with responsibility for Roads and Infrastructure Services

Policy Lead, Roddy McCuish

For further information contact: Hugh O'Neill, Network and Standards Manager
01546 604033

ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES AREA
COMMITTEE****ROADS AND INFRASTRUCTURE
SERVICES****11 SEPTEMBER 2019**

MOSSFIELD STADIUM UPGRADE PROPOSALS – NEXT STEPS

1.0 INTRODUCTION

- 1.1 Mossfield Stadium has been used successfully over many years for various sporting tournaments including football and shinty. Historically, the stadium and surrounding grounds have also been used for the Argyllshire Gathering. In more recent times, there has been a diversification of use including hosting events such as Oban Live. Oban Live attracts several thousand people over a weekend event. Whilst the stadium is suitable for sporting events, it has not been upgraded to cope with the differing demands generated by a music festival.
- 1.2 This report provides details options on potential upgrades to Oban's Mossfield Stadium. These emerging proposals are as a result of representation by event users of the Mossfield Stadium facility. The upgrades would benefit sporting events together with alternative events such as music festivals and is seen as an overall enhancement to this facility.
- 1.3 Recognising the importance of events to the local community and economy, this report sets out proposed improvements to Mossfield Stadium which officers consider to be both proportionate and reasonable to increase the versatility of the site as an events venue.

2.0 RECOMMENDATIONS

- 2.1 Members are asked to note and consider that further development of the improvement proposals outlined at 4.4 will be undertaken. This will subject to a further report to the December 2019 meeting of the Oban, Lorn and the Isles Area Committee.

3.0 DETAIL

- 3.1 Mossfield Stadium in Oban is a sports venue which has, in recent years, been used increasingly as an events venue.
- 3.2 Although a suitable facility for its primary purpose as a sports venue, feedback

from event organisers has highlighted some aspects of the infrastructure which could be improved in order to make the stadium more attractive as an events venue.

- 3.3 Feedback has highlighted three primary areas of concern: (1) the surface on the approach to the stadium from the car park, (2) condition of the pathway leading to the stand and (3) the lack of event power.
- 3.4 The following table sets out the improvement proposals and indicative costs:

Area for improvement	Outline scope of works	Cost estimates
Approach and hard standing behind goal	Re-surface the access area from the car park including the rear of the goal area.	£30,000
Pathway leading to Mossfield Stand	Create a level footway leading to the stand, ensuring area is accessible to all users.	Awaiting costs
Event power	Installation of event power columns doubling the existing pillars to 4.	£28,000
TOTAL		£58,000

- 3.5 There are three funding options for these works, capital funding from the block allocation, prudential borrowing (offset against future income) or for the Council to seek external funding. On balance, due to limited availability of capital and the risk of borrowing, it is recommended that external funding opportunities be further explored.

4.0 CONCLUSION

- 4.1 This report details improvements proposals outlined which will be further developed with a view to a detailed proposal forming the basis of a report to the December Area Committee.

5.0 IMPLICATIONS

- 5.1 Policy – Not applicable
- 5.2 Financial – estimated costs of works are detailed in table in paragraph 4.4.

5.3 Legal - Not applicable

5.4 HR – Not applicable

5.5 Equalities – Not applicable

5.6 Risk – insufficient events to make the site financially viable

5.7 Customer Service – Improved facility, more suited to major events.

Pippa Milne, Executive Director with responsibility for Roads and Infrastructure

Policy Lead of Roads and Infrastructure, Roddy McCuish

August 2019

For further information contact: Tom Murphy, Tel: 01436 658908

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ARGYLL AND BUTE COUNCIL

OBAN, LORN & THE ISLES AREA
COMMITTEE

COMMUNITY PLANNING &
COMMUNITY DEVELOPMENT

11th September 2019

MONITORING OF SUPPORTING COMMUNITIES FUND 2018/19

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to provide monitoring information on the grants distributed through the Supporting Communities Fund 2018/19.
- 1.2 16 constituted, not-for-profit community organisations were awarded funding for community projects. Organisations were required to spend their funding within the 2018/19 financial year and to submit an end of project monitoring report.
- 1.3 The Supporting Communities Fund provided up to 100% of eligible project costs, with organisations able to apply for up to £2,500.
- 1.4 Funding was distributed using a Participatory Budgeting model where, for the first time, the residents of Oban, Lorn and the Isles had opportunity to participate in deciding which projects would be funded through voting on a dedicated website.
- 1.5 Members are asked to consider the contents of the report showing a summary of the information supplied by organisations in their end of project monitoring reports.
- 1.6 Members are asked to note the return of £2,170 and consider whether these should be carried forward to be included in funds available for dispersal in 2020/21.

ARGYLL AND BUTE COUNCIL

**OBAN, LORN & THE ISLES AREA
COMMITTEE**

**COMMUNITY PLANNING &
COMMUNITY DEVELOPMENT**

11 September 2019

MONITORING OF SUPPORTING COMMUNITIES FUND 2018/19

2.0 INTRODUCTION

- 2.1 This report highlights the positive outcomes for the communities in Oban, Lorn & the Isles through the allocation of the Council's Supporting Communities Fund in 2018/19.
- 2.2 A total of £28,893 was awarded to 16 organisations in 2018/19. Organisations had up to two months from the end of the project to complete and return an End of Project Monitoring Report.
- 2.3 A total of £2,170 is due to be returned. The amount can be made available for allocation in the financial year 2020/21.

3.0 RECOMMENDATIONS

It is recommended that the Oban, Lorn & the Isles Area Committee:

- 3.1 Note the positive contribution of the grants to community projects, detailed in paragraph 4.1 and the attached table.
- 3.2 Agree that the unspent funds of £2,170 in paragraph 4.4 of the report be carried forward to be included in funds available for dispersal in 2020/21.
- 3.3 Agree the carry forward of £650 of the fund allocated to Oban Community Sensory Garden as detailed in paragraph 4.5.

4.0 DETAIL

- 4.1 The grants distributed to community organisations supported a total of 5,250 people to participate in a variety of themed projects including; outdoor activities, sports, music and mental health. Highlights include:

- Start-up grant for a Lego Club in Oban which has attracted a wide range of ages from pre-5s to senior citizens.
- Strength and conditioning classes for older people in Dalmally.
- A range of youth projects including marine environment education sessions for children on Mull.

4.2 The attached table summarises information received from individual projects.

4.3 15 grant recipients submitted an End of Project Monitoring report. Further to this, Appin Community Development Trust were granted an extension from the 2017/18 funding period and their End of Project Monitoring Report is included in the table below.

4.4 We anticipate the return of unspent funds of £2,170 from Ardchattan Community Council. This can be made available for distributed in the 2020/21 round of grant funding.

4.5 Oban Community Sensory Garden have requested to carry forward their award of £650 towards the costs of an Art tutor for adults with learning disabilities. Due to illness they were unable to complete the project within the timeframe and request that the Area Committee grant an extension to carry forward the remaining funds to enable the completion of the project over the winter period in 2019.

The group have confirmed that:

- The grant will be spent on the purpose outlined in the original application.
- Funding will be spent by 31st March 2020.

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Award	Comments	Beneficiaries		
							M	F	Age
1.	Appin Community Development Trust	Community Transport Co-ordinator – to liaise and plan the transport schedule	£5,600	£5,309	£2,550	The community transport scheme is of great benefit to the frail elderly and disabled members of our community who it is designed to serve. The scheme also helps its members overcome social isolation and loneliness by providing transport to local social events.	3	19	65+: (22)
2.	Ardchattan Community Council	10 Year Plan for Benderloch, Bonawe, Barcaldine, North Connel	£3,170.00		£2,170.00	Project did not go forward – funds of £2,170.00 returned.	No information to be provided as project did not go forward.		
3.	Argyll Riding for the Disabled Driving Group	Argyll RDA Carriage Driving Group - Driving for Success	£2,052.00	£2,569.00	£2,052.00	The project provided 2 regular sessions for the whole of the carriage driving season. It also offered an extra session on a Thursday morning for residents of a residential care home. These residents are mainly elderly and were able to relate back to their youth when they had either worked with or owned horses.	9	32	10-16: (6) 17-24: (2) 25-64: (13) 65+: (20)
4.	Bookends	Bookends Book Festival Pop-ups - Bridging the Gap	£495.00	£495.00	£495.00	All 9 planned pop-ups were delivered and had greater attendance numbers than anticipated, bringing all ages together once a month to share books, stories and time together. The project met its aim of helping to mitigate rural social isolation especially for those living alone, the elderly and those living in more remote areas.	312	446	0-4: (40) 5-9: (240) 10-16: (101) 17-24: (35) 25-64: (228) 65+: (114)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Award	Comments	Beneficiaries		
							M	F	Age
5.	Crossroads North Argyll	Crossroads North Argyll Reminiscence Project	£3,280.00	£2,888.34	£2,480.00	Carers/cared-for were picked up from their homes and driven to where they were meeting that day. We visited a different place each week, including places of interest e.g. Oban War and Peace Museum, the Slate Islands Museum on the Isle of Seil, Cruachan Power Station and coffee shops. This provided the opportunity for people to reminisce about the past and share their memories.	2	6	65+: (8)
6.	Fèis Latharna	Fèis Bheag	£2,350.00	£2,350	£713.00	The project allowed the inclusion of younger participants in the annual festival of traditional music and Gaelic arts tuition held in Oban. We are the only formal provider of affordable Gaelic arts and traditional music tuition in the area and by increasing our capacity and our age range, we have increased the amount of participants benefiting from the programme of events.	Not given		5-9: (25)
7.	Highlands and Islands Music and Dance Festival	Highlands and Islands Music and Dance Festival	£31,184.00	£32,292.39	£2,000.00	Three day music and dance festival held. Match funding secured to employ a marketing officer. Numbers participating increased and an additional one day dance competition added for March 2019 to try and accommodate Highland Dancing competition numbers.	200	800	0-4: (130) 5-9: (350) 10-16: (275) 17-24: (200) 25-64: (45)
8.	Lorn and Oban Healthy Options Ltd	Dalmally: developing healthy communities	£3,117.58	£3,117.58	£2,225.00	Main activities undertaken were delivery of weekly Strength and Balance exercise classes in Dalmally. In response to client interest, Self-Management classes were delivered.	2	23	25-64: (2) 65+: (23)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Award	Comments	Beneficiaries		
							M	F	Age
						A client also took up opportunity for 1:1 support, working with Level 4 exercise professionals.			
9.	North Argyll Eventide Home Association Ltd	Music and Movement at North Argyll House	£4,200.00	£2,262	£2,100.00	The aim of the project--to deliver Music and Movement sessions--was delivered. Sessions were led by the fitness instructor and involved chair based exercise and musical sing-along. Residents were supported to attend the activity by staff who provided observational feedback on the impact for residents.	1	18	65+: (19)
10.	Oban Communities Trust - The Rockfield Cente	Master Builders: Creative Construction and Lego Club	£2,500.00	£3,620.48	£2,500.00	Running every second Saturday from 10am – 12pm, the Lego Club provided a large group of children and their grown-ups with Lego related activities to challenge them and also promote peers and families spending time together working on a joint purpose i.e. the Lego builds. The club highlighted feedback from male adults that they, in particular, feel really comfortable bringing their children along.	640	520	0-4: (300) 5-9: (510) 10-16: (30) 25-64: (300) 65+: (20)
11.	Oban Community Sensory Garden	Oban Community Sensory Garden Art Project	£900.00	£250.00	£900.00	<i>Interim EPMR received:</i> Requiring rollover of funds: The art sessions really engaged the participants and the meetings produced lots of good ideas which we now need to take forward. Doing something practical and creative has been a positive way to encourage involvement in the garden.	This information has not been provided due to the request of an extension.		

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Award	Comments	Beneficiaries		
							M	F	Age
12.	Oban Mòd Academy	Oban Mòd Academy	£16,425.00	£9,730.00	£2,000.00	As a result of tutors working with St. Columba's Primary, Rockfield mainstream and Gaelic Medium, Oban High School and Dunbeg Primary School, we have had an excellent presentation at the Oban provincial and the National Mod at Dunoon.	10	70	5-9: (40) 10-16: (40)
13.	Oban Youth Café	Oban Youth Café Monday Club	£6,181.90	£2,000.00	£2,000.00	We have provided a weekly afterschool club for young people with additional support needs in partnership with youth services and social work, and a weekly session during school time. The after school group currently has 4 members with a variety of support needs and 12 attended the school day sessions. During the Easter Holidays we took a few of the group rock climbing which they really enjoyed and it pushed them out of their comfort zones, and further activities are planned for the Summer.			10-16: (12) 17-24: (3)
14.	Rockfield Primary School PTA	Kilts and Tartan Ties for Rockfield Primary School Choir	£957.50	£960.92	£858.00	The successful purchase of the kilts and ties for the choir allows the choir to be smartly dressed for all future performances in the community, and competitively in, for example, the local and national Mod. The children were consulted in deciding what the choir uniform should be.	10	25	5-9: (20) 10-16: (15)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Award	Comments	Beneficiaries		
							M	F	Age
15.	Sound Waves SCIO (Mull Music Makers)	Mull Music Makers	£55,585.00	£48,329	£2,500.00	We successfully delivered a programme of year-round monthly music workshops between February 2018 and February 2019 (52 separate sessions in total) increasing access to music for children across the Island. 45 children in total participated in the 2-day, monthly workshops and regularly attended throughout the year. We continued to run a weekly after-school fiddle club in the north of the island for the second full year running.	10	35	5-9: (35) 10-16: (10)
16.	Tiree Music Festival	Tiree Music Festival: The Elements Programme	£10,000.00	£10,025	£2,500.00	The Elements Fringe Events were a huge success and general addition to Tiree Music Festival 2018. The idea behind the project was to explore four of Tiree's natural elements, which we are surrounded by constantly. We decided to go with, Wind, Water, Sun and Sand and created a programme of events and workshops for children and adults that explored these elements. Activities such as the Sea Tours, Water sports and Sand Art gave people the opportunity to see more of the island.	Not given		0-4: (200) 5-9: (200) 10-16: (400) 17-24: (500) 25-64: (500) 65+: (200)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Award	Comments	Beneficiaries		
							M	F	Age
17.	Tobermory Harbour Association	Making waves in marine science at Mull Aquarium	£3,595.00	£1,919.62	£1,800.00	We completed 12 educational sessions focusing on different aspects of the marine environment. Different styles of learning were utilised with sessions focusing on hands-on activities and outdoor learning. Through these activities, children were brought together from several rural communities on Mull enabling them to interact with children they wouldn't normally meet.	4	13	5-9: (2) 10-16: (15)

5.0 CONCLUSION

5.1 The project monitoring form has a section asking for comments on the grant process. Not all applicants have completed this section but of those received the comments have largely been very positive. The majority note that the process is simple, straightforward, clear and concise. One development suggestion, was for the community development team to maintain supportive contact to ensure requirements of grant conditions are focused on. This will be considered for future. Thanks are noted for the support received from staff and elected members.

5.2 The Participatory Budgeting method of allocating the grants was evaluated independently. It was concluded that costs to resource this are disproportionate to the fund being allocated, and so not a viable option to continue at the present time.

6.0 IMPLICATIONS

6.1 Policy: None

6.2 Financial: The report sets out the expenditure from the Oban, Lorn & the Isles area 2018/19 budget for the allocation of Supporting Communities Fund.

6.3 Legal: None

6.4 HR: None

6.5 Fairer Scotland Duty / Equalities: Compliant with policy

6.6 Risk: None

6.7 Customer Service: None

Chief Executive: Cleland Sneddon
Policy Lead: Cllr Robin Currie
Community Planning Manager: Rona Gold
8th July 2019

For further information contact: Laura Macdonald on 01631 567944
/ laura.macdonald@argyll-bute.gov.uk

ARGYLL AND BUTE COUNCIL

**OBAN LORN AND THE ISLES AREA
COMMITTEE**

**ROADS AND INFRASTRUCTURE
SERVICES**

11 SEPTEMBER 2019

**OBAN, LORN AND THE ISLES FESTIVE LIGHTING – ALLOCATION OF
REMAINING FUNDS**

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to allocate the remaining festive funds to community groups in Oban, Lorn and the Isles. The Council has now ceased to deliver the festive lighting service as per the Budget decision of February 2016. The allocation of the remaining festive funds is the final part of the festive community handover project.

RECOMMENDATIONS

Members are asked to:

- Endorse the significant amount of work undertaken by the Council's streetlighting team in developing community handover arrangements in Oban, Lorn and the Isles; and
- Agree the allocation of remaining funds of £10,100 as set out at 4.7 of this report.

ARGYLL AND BUTE COUNCIL

**OBAN, LORN AND THE ISLES AREA
COMMITTEE**

**ROADS AND INFRASTRUCTURE
SERVICES**

11 SEPTEMBER 2019

**OBAN, LORN AND THE ISLES FESTIVE LIGHTING – ALLOCATION OF
REMAINING FUNDS**

2.0 INTRODUCTION

2.1 This report represents the final step in the community festive lighting handover in Oban, Lorn and the Isles with the proposed allocation of the remaining festive funds.

3.0 RECOMMENDATIONS

Members are asked to:

- 3.1 Endorse the significant amount of work undertaken by the Council's streetlighting team in developing community handover arrangements in Oban, Lorn and the Isles; and
- 3.2 Agree the allocation of remaining funds of £10,100 as set out at 4.7 of this report.

4.0 DETAIL

- 4.1 At its budget meeting in February 2016 the Council agreed a savings package to cease the festive lighting service, and made an allocation from reserves of £300,000 to either support Council-led delivery up to 2018, or to be used as seed funding for community transitions.
- 4.2 In Oban, Lorn and the Isles there are two areas where the Council has historically provided support to festive events – Oban and Tobermory. These events vary in scale, and consequently the level of support has been linked to the scale of events.
- 4.3 The community-led delivery of festive lighting in Tobermory pre-dates the budget decision to remove the festive lighting service, although the Council had historically provided support.
- 4.4 In Oban, BID4OBAN, took on the responsibility for festive lighting for 2018 and

delivered an excellent display with the aid of funding support from the Council.

4.5 In Tobermory, a volunteer committee has arranged their event for a number of years, with support from the Council's streetlighting team historically. In both 2017 and 2018 they did so with the aid of grant funding from the earmarked festive fund.

4.6 Given the differing scales of the events, officers developed a scoring matrix for the allocation of the remaining funds, which was agreed at the Environment, Development and Infrastructure Committee in March 2019. That committee agreed to the following:

A transparent mechanism should be put in place to show that the allocation of the remaining festive funds is both proportionate and reasonable. Officers have developed a scoring matrix based on the historic specification in each town/village as follows, with a minimum allocation of £500 per town or village. Each area has its own particular dynamics, with the result that the following matrix is proposed for this committee to recommend as a guide to area committees in the disbursement of the festive funding which is delegated to them. It is ultimately for area committees to determine the funding allocations in their areas.

4.7 The remaining funding for Oban, Lorn and the Isles is £10,100. The scoring matrix and proposed allocations are as follows:

Item	Score
Lamppost or building mounted feature	1
Providing and dressing a tree	2
Cross carriageway feature	3
Dressing an existing tree/lighting existing features	1

Town/village	Points	Funding available
Oban	53	7,390
Tobermory	17	2,710
TOTAL	70	10,100

5.0 CONCLUSION

5.1 The final allocation of funds represents the successful conclusion of the festive handover project in Oban, Lorn and the Isles

6.0 IMPLICATIONS

6.1 Policy – as per Budget decision February 2016

- 6.2 Financial – if agreed, this report will see a zero balance in the OLI festive fund.
- 6.3 Legal – Minutes of Agreement are in place and these are binding on all parties
- 6.4 HR - none
- 6.5 Equalities - none
- 6.6 Risk - none
- 6.7 Customer Service - none

Executive Director with responsibility for Roads and Infrastructure, Pippa Milne
Head of Roads and Infrastructure Services, Jim Smith
Policy Lead for Roads and Infrastructure, Cllr Roddy McCuish

16/8/19

For further information contact: Mark Calder

ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES AREA
COMMITTEE****DEVELOPMENT AND ECONOMIC
GROWTH SERVICE****11 SEPTEMBER 2019**

OBAN: A UNIVERSITY TOWN UPDATE

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides an update on the progress made with Oban: A University Town. The expansion of Oban's Further and Higher education offer brings with it a number of potential benefits to the town provided the delivery of the project addresses the key issues that have been identified through public consultation and previous research.
- 1.2 A project steering group and four project groups have been established to undertake key activities in relation to the delivery of the project. Members of the Steering group and project groups have been drawn from a number of partners including the council, HIE, Argyll College – UHI, UHI, SAMS and Oban BIDs. The four activities include:-
- 1) Academic Offer
 - 2) Infrastructure;
 - 3) Business Needs and opportunities; and
 - 4) Communications
- 1.3 Progress has been made in all four areas and this has been detailed in the report. A key aspect in terms of expanding student numbers will be the development of the academic offer. Work is currently ongoing to achieve this and provide the necessary evidence to enable delivery through future external funding opportunities such as the Rural Growth Deal. Another key piece of work to facilitate progress is the development of the Oban Strategic Development Framework that aims to provide spatial planning guidance and help coordinate future investment activity in the Oban area to enable sustainable growth to take place.

2.0 RECOMMENDATION

- 2.1 That the OLI Committee consider the contents of this report.

ARGYLL AND BUTE COUNCIL

OBAN, LORN AND THE ISLES AREA
COMMITTEE

DEVELOPMENT AND ECONOMIC
GROWTH SERVICE

11 SEPTEMBER 2019

OBAN: A UNIVERSITY TOWN UPDATE

3.0 INTRODUCTION

3.1 This report provides an update on the progress made to date in the delivery of Oban: A University Town. The Oban University Town project was established in August 2017 and formally launched in January 2018 with the following aspirational vision:

“We will develop Oban as a University Town that will focus on the distinctive assets and employment opportunities of the area and provide an outstanding experience for students and staff in terms of teaching, practical work, enterprise, leisure and cultural activities and community engagement.

This will contribute to the economic and population growth of the area by attracting and retaining young people and qualified staff and enhance creativity, innovation, and the formation and growth of local business.”

3.2 The development of the project has involved a number of partners to deliver the key overlapping objectives of the project including HIE, Argyll College – UHI, SAMS, UHI and Oban Bids:

- Giving school leavers and young people more choice about their futures, with Oban as attractive an option as other towns and cities;
- Attracting students to come to Oban, gradually increasing the demand for local services and contributing to the town’s economy;
- Reviewing infrastructure requirements including transport, accommodation and the social/cultural scene, particularly the seasonality of tourism;
- Matching educational opportunities to the economic priorities for Argyll and Bute, ensuring that the offer includes degree courses, vocational training and modern apprenticeships to help local employers recruit the skilled workforce they need; and
- Making sure that students and residents have a fantastic experience in Oban and that growth is delivered in a planned and sustainable way.

3.3 The project is overseen by a Steering Committee with responsibility for the strategic oversight, the delivery of the project plan and management of the project. Four project Teams have been formed to help deliver the:

- 1) Academic Offer
- 2) Infrastructure;
- 3) Business Needs and opportunities; and
- 4) Communications

3.4 These groups have been working to help identify strategic priorities and key tasks that need to be delivered to deliver the vision for Oban as a University Town.

4.0 RECOMMENDATION

4.1 That the OLI Committee consider the contents of this report.

5.0 DETAILS

5.1 Oban already exists as a University Town with approximately 800 students involved in further and higher education located in a number of Higher Education campuses, including the Scottish Association for Marine Science (SAMS), Ballet West, Taynuilt and Argyll College UHI, which along with SAMS is a partner of the University of the Highlands and Islands. In addition, there is considerable work training delivered locally including through the Lorn and District General Hospital or distance learning through the Open University and others. The town however has considerable potential for this number of students to be expanded.

5.2 In order for the number of students to continue to expand work has been ongoing through the four work streams identified in paragraph 3.3.

5.3 Academic Offer

5.4 Critical to the success of any University is the academic offer and how it can attract students to undertake the courses. Considerable research has been undertaken to understand what students require and where there may be funding available to develop the curriculum and expand course choice.

5.5 Oban currently has two main areas of strength. Firstly, **marine education** with SAMS international reputation as a centre of marine excellence and over 100 marine businesses operating within a 20 mile radius of Oban, and many more throughout Argyll. These businesses have specific skill requirements if they are to continue to prosper which has demonstrated a need for the development of new facilities and courses. A funding bid to develop the curriculum offer of Argyll College over the next two years, delivered through the creation of a new Scottish Marine Industry Training Centre (SMITC), has been submitted to the

council's Inward Investment Fund. A key outcome of this bid is to add circa 80 full-time and 440 part-time student within six years. These students will be primarily hosted in a new purpose built Scottish Marine Industry Training Centre (SMITC) located in the European Marine Science Park. Funding for the capital works associated with the SMITC is subject to a successful Rural Growth Deal bid and is critical to making a step change in the number of students undertaking courses in Oban many of whom will come from other parts of Argyll and Bute and beyond. The Rural Growth Deal also has a major skills ask associated with it including STEM education, rural entrepreneurship and improving academic accommodation for Argyll College. All relevant to Oban as a University Town.

5.6 The second main strength is in the performing arts including a School of Traditional Music, recording facilities and number of live music venues. Add to this the incredible standards being achieved by Ballet West through full time students and community classes, and we have a wealth of opportunities in performing arts in Oban.

5.7 There are also further opportunities in wider creative industries, education training, health sector training and the historic environment.

5.8 **Infrastructure Needs**

5.9 Argyll and Bute Council is taking the lead here through the development of the Oban Strategic Development Framework that aims to provide spatial planning guidance and help coordinate future investment activity in the Oban area to enable sustainable growth to take place. The key focus here is meeting the accommodation needs of the students and academic visitors. A lot of survey work has been undertaken including speaking to students on their preferences for accommodation with 22 new units already been provided by the private sector. As the University student numbers expand there will be a need for additional units but this will be subject to a relevant business case being established and is likely to be delivered through a private sector funding model. It should also be noted that the recent completion of Kirk Road improvements has also enabled an addition 300 affordable houses to be built at Dunbeg that will add to the area's available housing stock with a completion date in 2021.

5.10 **Maximising Business Opportunities/Commercial Engagement**

5.11 Significant activity in 2019 has led to development of a student information leaflet for Oban that will be launched at the first joint freshers' event on 2nd Sept at The View in Oban. A well-attended student forum provided fantastic information about student needs in Oban and a lot of activity is planned over coming months. Importantly, this is very much owned by project partners and third parties, ensuring it will continue after the project management phase of Oban as a University Town ends.

5.12 **Communications/Engagement**

5.13 There have been a number of Oban Times articles published together with a number of positive case studies of students undertaking their education at

SAMS and their experience of Oban as a place to study. A key aspect of the communication work stream already is reinforcing the message that Oban is already a University Town that is attracting a broad range of students including international students to the area. Following a recent meeting there is the intention to step up on communications over coming 6 months and have an active plan to ensure continuity of messaging once project funding ends.

6.0 CONCLUSION

6.1 There is a need to expand further and higher education possibilities in Argyll and Bute to allow for greater choice for local students and people considering studying in our region. The Oban University Town project was established in August 2017 and formally launched in January 2018. Following early public engagement a steering group has been formed with four project groups established with members of these groups drawn from different organisations. Progress is continuing to be made in a number of different areas as described in paragraphs 5.3 through to 5.13. Members of the Steering Group and project groups are drawn from a range of partners including the council, HIE, Argyll College – UHI, UHI and Oban Bids. Further progress on meeting project objectives will however be subject to securing significant amounts of external funding including through the likes of the Rural Growth Deal. This will only be achieved by continuing to provide the necessary evidence for potential funders.

7.0 IMPLICATIONS

7.1 **Policy** – the Development of ‘Oban: A University Town’ through the development of the SMITC is a key element of the Argyll and Bute RGD.

7.2 **Financial** – none arising from this report.

7.3 **Legal** – no legal issues.

7.4 **HR** – none.

7.5 **Equal Opportunities** – there are no equal opportunities implications.

7.6 **Risk** – none arising from this report

7.7 **Customer Service** – there are no customer service implications.

Executive Director with the responsibility for Development and Economic Growth: Pippa Milne.

Policy Lead: Cllr Aileen Morton.

10th August 2019

For further information contact:

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**ARGYLL AND BUTE
COUNCIL**

OLI AREA COMMITTEE

**ROADS AND
INFRASTRUCTURE
SERVICES**

11 SEPTEMBER 2019

RECYCLING PERFORMANCE

1.0 EXECUTIVE SUMMARY

- 1.1 Argyll and Bute Council is both a waste collection and waste disposal authority. Waste and recycling collections are delivered mainly by council staff with some recycling collections carried out by third sector groups.
- 1.2 Waste disposal is dealt with by 3 separate models across the council as follows:
- Island sites e.g. on Mull and Islay where landfill sites are operated directly by the council;
 - Helensburgh and Lomond area where waste is disposed of at sites outside of Argyll and Bute;
 - A 25 year (2001 – 2026) Waste PPP contract which covers the rest of Argyll and Bute including Bute and Cowal.
- 1.3 Waste figures for all four administrative areas have been summarised within this report. Because of the way the reporting is carried out it is not possible to accurately break down the information on an area by area basis for all data.
- 1.4 National policy decisions, guidance and regulations e.g. relating to the Biodegradable Municipal Waste landfill ban will have a significant impact on future recycling, composting and recovery performance.
- 1.5 It is recommended that Members note and give consideration to the details as outlined in this report and the national policy drivers that will likely impact over the next few years.

ARGYLL AND BUTE COUNCIL

OLI AREA COMMITTEE

ROADS AND INFRASTRUCTURE
SERVICES

11 SEPTEMBER 2019

RECYCLING PERFORMANCE

2.0 INTRODUCTION

2.1 Argyll and Bute council is both a waste collection and waste disposal authority. Recycling, composting and recovery (i.e. other landfill diversion) statistics are reported quarterly within the council's performance system Pyramid. Statutory returns to SEPA e.g. licensed site tonnage, landfill tax and waste data flow vary from quarterly to annual.

2.2 This report provides details on the council's recycling and landfill diversion performance along with national policy, targets and regulations which are likely to impact on future performance.

3.0 RECOMMENDATIONS

3.1 It is recommended that Members note and give consideration to the details as outlined in this report and the national policy drivers that will likely impact over the next few years.

4.0 DETAILS

4.1 Argyll and Bute Council operate a performance management system 'Pyramid'. Quarterly recycling/composting, recovery and landfill percentages are included - split between the Islands landfill sites, Waste Management PPP and Helensburgh/Lomond areas. Oli's waste is managed both within the PPP contract area and the islands model. These details include:

- percentage of waste recycled and composted;
- percentage of waste recovered e.g. other landfill diversion;
- combined percentage of waste recycled, composted and recovered;
- percentage of waste to landfill;
- tonnes of biodegradable municipal waste to landfill.

**Percentages Summary of Landfill, Recycling, Composting and Recovery-
2017 and 2018**

		2017	2018
Argyll & Bute wide	% of waste recycled, composted and recovered	49.4%	48.8%
	% waste recycled and composted	36.5%	35.5%
	% waste recovered	12.9%	13.3%
	% waste landfilled	50.6%	51.2%
	Tonnes of biodegradable municipal waste to landfill	18,556	18,671
<hr/>			
Waste PPP	% of waste recycled, composted and recovered	52.8%	49.6%
	% waste recycled and composted	34.9%	31.8%
	% waste recovered	17.9%	17.8%
	% waste landfilled	47.2%	50.4%
<hr/>			
Helensburgh & Lomond	% of waste recycled, composted and recovered	44.9%	50.2%
	% waste recycled and composted	38.6%	41.9%
	% waste recovered	6.3%	8.2%
	% waste landfilled	55.1%	49.8%
<hr/>			
Islands	% of waste recycled, composted and recovered	40.4%	38.7%
	% waste recycled and composted	40.4%	38.7%
	% waste recovered	0.0%	0.0%
	% waste landfilled	59.6%	61.3%

4.2 Some points to note are as follows:

- The council Waste PPP combined recycled, composted and recovery has decreased from 52.8% to 49.6% in 2018. It is notable that this figure and the following figures have decreased in figures noted below. This is mainly due

to the fact that post Greenlight Environmental administration, tonnages have been collected and counted through the council site at Blackhill, Helensburgh for onward recycling. This has therefore increased the figures relative to Helensburgh & Lomond. This is due to the vehicle and staff being located in Helensburgh & Lomond and the return of the glass waste to that locale for processing.

- Renewi has recently made significant investment by refurbishing the Mechanical Biological Treatment plants within the PPP contract area. This investment of £1.5m should see an increase in recovery in future years.
- The councils Waste PPP combined recycled, composted and recovery rate has decreased from 52.8% to 49.6% in 2018.
- The percentage of waste recycled and composted in 2017 was 34.9%. The percentage figures for 2018 has decreased to 31.8%.
- The percentage of waste recovered in 2017 was 17.9% which has decreased slightly to 17.8%. The reason for the drop in recovery was due to the plant refurbishments which meant the plants were out of commissions for a short period of time.
- The waste to landfill for 2017 was 47.2%. However, this has increased in 2018 to 50.4%. This is due to most of the glass waste being processed through Helensburgh & Lomond and the drop in recovery performance with plant refurbishments.
- The tonnage of waste to landfill through the Renewi contract is 17,385 in 2017, compared to 17,527 in 2018.
- The island model figures show a decrease in waste recycled, composted and recovered. The figures in 2017 sits at 40.4%, however; the 2018 figures have a decrease to 38.7%. Furthermore, island sites show a decrease in waste recycled and composted, and a slight rise in waste landfilled. There is no scientific reason for this and the variance is minimal. Factors may include loads awaiting uplift, weather and/or tourism.
- Recycling and composting is mainly from recycling collections, bring sites and segregated wastes from recycling/civic amenity sites. Recovery is predominantly moisture process loss and/or compost like output from mixed waste treatment plants operated by the council's Waste PPP partner or other waste contractors.
- On-going discussions are taking place with Renewi to include the glass waste within the PPP contract.

Waste (Scotland) Regulations

4.3 The Waste (Scotland) Regulations were introduced by the Scottish Government in 2012. The regulations included the following key objectives:

- Local Authority provision of recycling services to domestic properties and businesses (charges can be levied for business collections) in 2014;
- Local Authority provision of food waste collections to domestic properties and businesses (exemptions exist for food waste collections in rural areas) in 2014/15;
- High quality recycle producing 'closed loop' recycling;
- Restrictions on inputs to Energy from Waste Facilities (EfW); and
- A ban on Biodegradable Municipal Waste (BMW) to landfill from January 2021.

5.0 CONCLUSION

5.1 Progress has been made on recycling, composting and recovery performance in 2018. National Policy drivers such as the ban on biodegradable waste to landfill will have significant implications for future waste treatment and landfill diversion performance.

6.0 IMPLICATIONS

6.1	Policy	National policies and regulations will likely impact on future landfill diversion performance.
6.2	Financial	The 2021 ban on biodegradable waste to landfill will have financial implications. Detail on the financial implications to the council can be found in the September 19 Waste Strategy report to the Environment Development and Infrastructure committee.
6.3	Legal	The 2021 landfill ban is a legal requirement under the Waste (Scotland) Regulations 2012. Complying with the ban will also likely result in changes to the Waste PPP contract.
6.4	HR	None
6.5	Equalities	Fairer Scotland Duty implications may be prevalent.
6.6	Risk	Risks to the council on the 2021 landfill ban are mainly financial. A national deposit scheme for drinks containers will hopefully have overall environmental benefits although it may impact

negatively on the council recycling rates and income.

6.7 Customer Services None at present.

Executive Director: Pippa Milne

Head of Roads and Infrastructure Services: Jim Smith

Policy Lead: Cllr Roddy McCuish

For further information contact: John Blake – Fleet, Waste & Transport Manager

ARGYLL AND BUTE COUNCIL**OBAN, LORN & THE ISLES AREA
COMMITTEE****FINANCIAL SERVICES****11 SEPTEMBER 2019**

MACDOUGALL PLACE SHELTERED HOUSING, MULL

1. EXECUTIVE SUMMARY

- 1.1 MacDougall Place Sheltered Housing complex transferred to ACHA in 2006. The Council hold a Trust Fund in the name of the MacDougall Trust that was created from surplus sums from a bequest to Argyll County Council made by John William MacDougall to build an eventide home, subsequently varied to a sheltered housing complex, for the Ross of Mull.
- 1.2 The balance on the Trust Fund as at the end of financial year 2018-19 was £844,726.
- 1.3 ACHA have been in contact with the Council as they have been reviewing the condition of the communal areas at MacDougall Place. A schedule of works has been prepared for the benefit of the tenants and ACHA are seeking approval from the Council that this is funded from the MacDougall Trust, rather than charge the tenants additional service charges. The value of the works is estimated to be £27,534 and this could be met from the interest received in 2018-19.
- 1.4 It is recommended that the Committee approve that the resources required to update the communal areas at MacDougall Place (estimated to be £27,534) are met from the MacDougall Trust Fund.

ARGYLL AND BUTE COUNCIL**OBAN, LORN & THE ISLES AREA
COMMITTEE****FINANCIAL SERVICES****11 SEPTEMBER 2019**

MACDOUGALL PLACE SHELTERED HOUSING, MULL

2. INTRODUCTION

- 2.1 MacDougall Place Sheltered Housing complex transferred to ACHA in 2006. The Council hold a Trust Fund in the name of the MacDougall Trust that was created from surplus sums from a bequest to Argyll County Council made by John William MacDougall to build an eventide home, subsequently varied to a sheltered housing complex, for the Ross of Mull.
- 2.2 ACHA have been in contact with the Council as they have been reviewing the condition of the communal areas at MacDougall Place and a schedule of works has been prepared for the benefit of the tenants that they would request the Trust funds.

3. RECOMMENDATIONS

- 3.1 It is recommended that the Committee approve that the resources required to update the communal areas at MacDougall Place (estimated to be £27,534) are met from the MacDougall Trust Fund.

4. DETAIL

- 4.1 Funding for the provision of Sheltered Housing at MacDougall Place, Bunessan, Mull, was provided by the bequest to Argyll County Council made by John William MacDougall. The Sheltered Housing was built instead of an eventide home for the Ross of Mull. The Court of Session agreed to this variation in the terms of the will and the remaining funds are held in a Trust Fund, The MacDougall Bequest.
- 4.2 MacDougall Place Sheltered Housing complex transferred to ACHA in 2006 and is the only Sheltered Housing facility in the Ross of Mull. In 2005, the Trust Fund paid for a lift to be installed improving access for tenants and in 2017 paid for the fire alarm system to be upgraded. Both items of work were paid from interest received on the Trust Fund.
- 4.3 The balance on the Trust Fund as at the end of financial year 2018-19 was £844,726 and the interest received during 2018-19 amounted to £29,248.
- 4.4 ACHA have been in contact with the Council as they have been reviewing the condition of the communal areas at MacDougall Place. A schedule of works has been prepared for the benefit of the tenants and ACHA are seeking approval from the Council that this is funded from the MacDougall Trust, rather than charge the tenants additional service charges. The value of the works is

estimated to be £27,534 and this could be met from the interest received in 2018-19. The schedule of proposed works and estimated costs is detailed in the table below.

Works Required	Estimated Cost £
External lighting to paths – additional light fittings to external footpaths	2,019
Handrail systems to front entrance stairs and ramp	1,500
Remove existing Charnwood heating system in common areas and replace with Quantum electric storage heaters	12,501
Electrical rewire and associated works in common areas	3,150
Remove existing communal area kitchen and replace within new kitchen including replacement hot and cold water services	3,674
Remove and replace common area floor coverings	740
Contract prelims	2,950
Contract contingency	1,000
Total Estimated Cost	27,534

- 4.5 The Area Committee on 18 December 2018 considered a report 'Charity and Trust Funds' and resolved that 'no monies should be granted from either the Mrs Mellors Bequest or the MacDougall Trust until the re-organisation of the charities is finalised'. The re-organisation of the charity and trust funds is ongoing, however it has proven to be both complex and resource intensive. The Area Committee will be asked to consider proposals for the reorganisation of Charity and Trust Funds as matters progress and in the course of 2020.

5. CONCLUSION

- 5.1 Works are proposed on the communal areas within MacDougall Place Sheltered Housing Complex and ACHA are seeking approval from the Council that this is funded from the MacDougall Trust Fund.

6. IMPLICATIONS

- 6.1 Policy – Council require to make decision in respect of the Trust Fund.
- 6.2 Financial – None, the Council acts as trustee for the Fund, it does not represent assets of the Council. However, there is a risk that the Council would have to repay the Trust if an objection was raised as to the use of the funds.
- 6.3 Legal – If there was an objection raised as to the use of the funds in a particular way, there is a risk that the Council could have to pay the costs themselves and repay the Trust the costs.
- 6.4 HR – None.
- 6.5 Fairer Scotland Duty – None.
- 6.6 Risk – If there was an objection raised as to the use of the funds in a particular way, there is a risk that the Council could have to pay the costs themselves and repay the Trust the costs. The level of risk is considered to be acceptable.
- 6.7 Customer Service – None.

Kirsty Flanagan
Head of Financial Services
5 August 2019

**Gary Mulvaney – Policy Lead for Strategic Finance and Capital
Regeneration Projects**

**Oban, Lorn and the Isles Area Committee
Workplan 2019-20**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
December 2019					
11 December 2019	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	18 November 2019	
11 December 2019	Lorn ARC/ CHORD Update	Head of Economic Development and Strategic Transformation	Quarterly report	18 November 2019	
11 December 2019	Oban Harbour Update – Pontoons	Head of Development and Economic Growth	Update	18 November 2019	
11 December 2019	Oban Harbour Update – Trust Port	Head of Roads and Amenity Services	Quarterly report	18 November 2019	
11 December 2019	ACHA Annual Update	Chief Executive ACHA	Annual Report	18 November 2019	
11 December 2019	Secondary School Reports - Oban High School	Head Teacher	Annual Report	18 November 2019	
11 December 2019	Secondary School Reports - Tobermory High School	Head Teacher	Annual Report	18 November 2019	
11 December 2019	Secondary School Reports - Tiree High School	Head Teacher	Annual Report	18 November 2019	

**Oban, Lorn and the Isles Area Committee
Workplan 2019-20**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
11 December 2019	Charity and Trust Funds	Finance Manager	Annual Report	18 November 2019	
11 December 2019	6 Monthly HSCP – Local Report (highlight local issues)	Health & Social Care Partnership		18 November 2019	
11 December 2019	Major Projects Update – CHORD/ CARS/ THI (where appropriate)			18 November 2019	
11 December 2019	Windfarm Trusts (annual update)	Customer Services		18 November 2019	
11 December 2019	Charitable Trusts Updates (If required)	Strategic Finance		18 November 2019	
11 December 2019	Winter Gritting Policy (Reference to EDI Committee paper – not for decision)	Development and Infrastructure	For information only	18 November 2019	
11 December 2019	Strategic Housing Fund	Development and Infrastructure	For information only	18 November 2019	

**Oban, Lorn and the Isles Area Committee
Workplan 2019-20**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
March 2020					
11 March 2020	Oban as a University Town – Steering Group update	Executive Director Development and Infrastructure	Bi-yearly	17 February 2020	
11 March 2020	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	17 February 2020	
11 March 2020	Lorn ARC/ CHORD Update	Head of Economic Development and Strategic Transformation	Quarterly report	17 February 2020	
11 March 2020	Oban Harbour Update	Head of Roads and Amenity Services	Quarterly report	17 February 2020	
11 March 2020	OLI Area Committee Dates 2020/21	Area Committee Manager	Annual report	17 February 2020	
11 March 2020	Agnes Angus Bequest	Finance Manager	Annual report	17 February 2020	
11 March 2020	Supporting Communities – Grant applications	Rona Gold/ Laura MacDonald	Annual Report	17 February 2020	
11 March 2020	Roads Capital Plan	Development and Infrastructure	For information only	17 February 2020	
11 March 2020	Roads and	Development and	For information only	17 February 2020	

**Oban, Lorn and the Isles Area Committee
Workplan 2019-20**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
	Amenities Revenue Work Plan (Programmed)	Infrastructure			
11 March 2020	Grass Cutting Schedule	Development and In	For information only	17 February 2020	
11 March 2020	Major Projects Update – CHORD/ CARS/THI (where appropriate)			17 February 2020	
June 2020					
10 June 2020	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	18 May 2020	
10 June 2020	Lorn ARC/ CHORD Update	Head of Economic Development and Strategic Transformation	Quarterly report	18 May 2020	
10 June 2020	Oban Harbour Update	Head of Roads and Amenity Services	Quarterly report	18 May 2020	
10 June 2020	Primary School Reports	Education Services		18 May 2020	
10 June 2020	6 monthly HSCP – Local Report (Highlight local	Health & Social Care Partnership		18 May 2020	

**Oban, Lorn and the Isles Area Committee
Workplan 2019-20**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
	issues)				
10 June 2020	Major Projects Update – CHORD/ CARS/THI (where appropriate)			18 May 2020	
September 2020					
September 2020	Supporting Communities Fund – End of Project Monitoring Report	Chief Executives	Annual Report for information		
September 2020	Roads and Amenities Revenue and Capital Update (completed to date/programmed for next period)	Development and In	For information only		
September 2020	Winter Gritting Policy (Reference to EDI Committee paper – not for decision)	Development and In	For information only		
September 2020	Annual Recycling Report (by area)	Development and In	For information only		
September 2020	Major Projects				

**Oban, Lorn and the Isles Area Committee
Workplan 2019-20**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
	Update – CHORD/ CARS/ THI (where appropriate)				
September 2020	Strategic Housing Fund	Development and Infrastructure			
Dates to be confirmed					
	Oban Strategic Plan	Executive Director Development and Infrastructure			
	Rural Growth Deal	Head of Economic Development and Strategic Transformation			
	Oban Pontoons	Head of Economic Development and Strategic Transformation			
	Proposed Roundabout on A85	Head of Economic Development and Strategic Transformation			
	Oban Maintenance and Upkeep	Head of Roads and Amenity Services			